

Texas Peer Assistance Program for Nurses

FY 2007 3rd QUARTER REPORT

TO

THE BOARD OF NURSE EXAMINERS

FOR THE STATE OF TEXAS

June 15, 2007

This report answers the following six questions for the time period of: March 1, 2007 through May 31, 2007 for all data and outcome trends.

- ◆ Is the program working?
- ◆ What outcome trends are evident?
- ◆ Is the program compliant?
- ◆ Is the program fiscally responsible?
- ◆ Is the program well managed? And
- ◆ What requests does TPAPN have of the BNE BOD?

IS THE PROGRAM WORKING?

Significant outcomes for the program's case management and outreach activities are reported in this section. All data outcomes except financial are reported based on the Board of Nurse Examiner's fiscal/operating year. Outcome totals for signed participation agreements and signed return-to-work agreements are incomplete due to the fact that those processes (including data entry) may take longer than the time period reported.

All numbers reported in tables 1 and 2 below are derived from the cohort of *individual* RNs and LVNs referred to TPAPN during the most recently completed Third (3rd) quarter of 2007 FY. No duplicate events occurring within either quarter are counted again, e.g., multiple referrals and return-to-works. Second (2nd) quarter numbers (outcomes) have been updated since TPAPN's last report.

A. Case Management Performance:

Evidence that the program is working well is demonstrated by the following outcomes for the third quarter vs. second quarter – See *Table 1* for RNs and *Table 2* for LVNs below. All but RN return-to-work outcomes are already greater than second quarter outcome data. For LVNs, though return-to-work (agreements signed) were less than those signed from the second quarter they will likely increase over time. Otherwise, LVN referrals declined by one while participations and completions for LVNs increased over the prior quarter.

TABLE 1

RN Totals for 3rd Qtr, FY 2007 and 2nd Qtr, FY 2007								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	3rd	2nd	3rd	2nd	3rd	2nd	3rd	2nd
RNs	118	91	51	47	19	27	31	25
RN Board Orders	27	26	13	12	4	9	3	0
APNs	3	6	0	2	0	2	1	2
APN Board Orders	2	1	1	1	0	1	1	0
TOTAL	150	124	65	62	23	39	36	27

TABLE 2

LVN Totals 3rd Qtr, FY 2007 and 2nd Qtr, FY 2007								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	3rd	2nd	3rd	2nd	3rd	2nd	3rd	2nd
LVNs	41	40	18	12	6	6	10	9
LVN Board Orders	15	17	4	9	0	7	3	0
TOTAL	56	57	22	21	6	13	13	9

B. Case/Call Activity

Total Active Cases (RNs and LVNs):

- 669 – The total number represents TPAPN’s average, daily census for the quarter. It includes RNs and LVNs referred to TPAPN who have signed or have yet to sign participation agreements and have not been dismissed from TPAPN. This number reflects an average daily increase of 16 nurses (approximately 2%) and an increase of 42 cases per day since the first quarter of FY ’07 or an approximate increase of 6% in daily case volume.

Total Telephone Calls Taken via TPAPN’s Dedicated Toll Free Line:

- 7,760 – This total does not include local/metro calls and long distance calls received or outbound calls made by TPAPN staff.

C. Outreach Efforts:

Advocate Activities:

- 3 new advocate applications were received during the quarter.
- 264 attendees were reached via eleven, Type 1, Nursing CE offerings presented by TPAPN’s volunteer nurse advocates.

Staff Activities:

Workshops

- Texas Association of Hospital Recruiters, March 14, Houston, TX
- TPAPN’s Spring Advocate Workshop, March 30 & 31, Austin, TX, 52 in attendance including 10 new advocates
- Employer Workshop and Manager’s Toolbox Luncheon, April 10, Longview Regional Health System, Longview, Texas, 47 total attended
- Employer Workshop and Manager’s Toolbox Luncheon, April 11, Good Shepherd Health Care System, Longview, Texas, 46 total attended
- Inservice on TPAPN as part of Nurses’ Week educational activities, May 7, Methodist Health Care System, Dallas, TX, 80 attended

Exhibits

- Deans & Directors meeting, March 1 & 2, Austin, TX.
- Texas Nurses Association’s (TNA) Day at the Capitol, March 5 & 6, Austin, TX
- Texas Association of Vocational Nurse Educators, March 29, San Antonio, TX
- TNA Centennial Gala and House of Delegates meeting, April 20 & 21, Austin, TX
- Licensed Vocational Nurses Association of Texas conference, April 26 & 27, Austin, TX

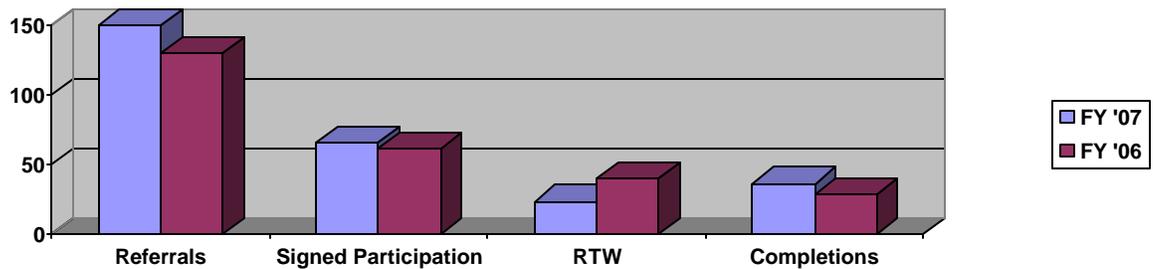
WHAT OUTCOME TRENDS ARE EVIDENT FOR RNS?

Table 3 and graphic 1 below provide comparisons of outcomes for individual RNs in the 3rd Qtr FY '07 to the 3rd Qtr FY '06. Outcomes reported contain no duplicate events for individuals. Overall, RN referrals increased approximately 13 % while APN referral numbers remained fairly constant. Return to work agreements signed lagged behind '06 numbers. Completions were very much ahead vs. FY '06.

TABLE 3

RN Totals 3 rd Quarter FY 2007 to 3 rd Quarter FY 2006								
	Referred		Signed Participation		RTW		Completed	
FY	'07	'06	'07	'06	'07	'06	'07	'06
RNs	118	100	51	48	19	27	31	23
RN Board Orders	27	24	13	9	4	8	3	2
APNs	3	4	0	3	0	3	1	3
APN Board Orders	2	2	1	1	0	1	1	0
TOTAL	150	130	65	61	23	39	36	28

Graph 1: RNs 3rd Quarter FY 2007 vs. 3rd Quarter FY 2006

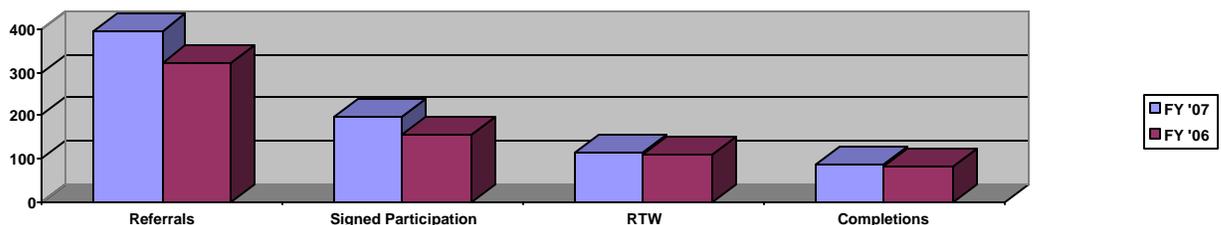


A comparison of FY '07 YTD RN outcomes vs. FY '06 is provided in table 4 and graph 2 below. While all categories have increased for FY '07 compared to FY '06, RN referral and participation numbers increased most significantly, 19% and 21% respectively, while the number of return-to-work agreements signed and RNs completing TPAPN successfully increased by about 4%.

TABLE 4

RN Totals YTD FY 2007 to FY 2006								
	Referred		Signed Participation		RTW		Completed	
FY	'07	'06	'07	'06	'07	'06	'07	'06
RNs	296	244	148	123	82	84	78	76
RN Board Orders	77	65	37	24	24	20	4	4
APNs	19	9	9	7	8	5	4	3
APN Board Orders	3	2	2	1	1	1	1	0
TOTAL	395	320	196	155	115	110	87	83

Graph 2: Year-to-Date Outcomes for RNs: FY 2007 vs. FY 2006



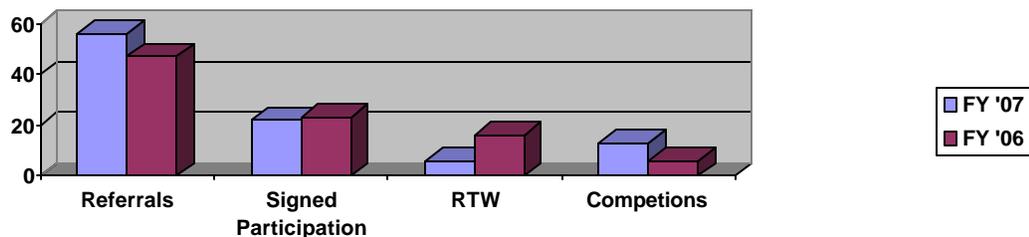
WHAT OUTCOME TRENDS ARE EVIDENT FOR LVNs?

Comparisons of LVN outcomes - 3rd Qtr FY '07 vs. 3rd Qtr FY '06 are provided in *table 5* and *graphic 3* below. As with last quarter, LVN referrals increased during the third quarter of FY '07 compared to the second quarter of '06, approximately 16%. LVNs signing participation agreements for the third quarter compared to last year are down by one and those returning to work down by 12 which may be partly due to many LVNs coming into TPAPN late in the quarter and yet to return or find work. As with last quarter, the number of LVNs completing TPAPN surpassed those who completed for 3rd Qtr. of FY '06.

TABLE 5

LVN Totals 3 rd Quarter FY 2007 to 3 rd Quarter FY 2006								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'07	'06	'07	'06	'07	'06	'07	'06
LVNs	41	32	18	13	6	8	10	6
LVN Board Orders	15	15	4	10	0	8	3	0
TOTAL	56	47	22	23	6	16	13	6

Graph 3: LVNs 3rd Quarter FY 2007 vs. 3rd Quarter FY 2006

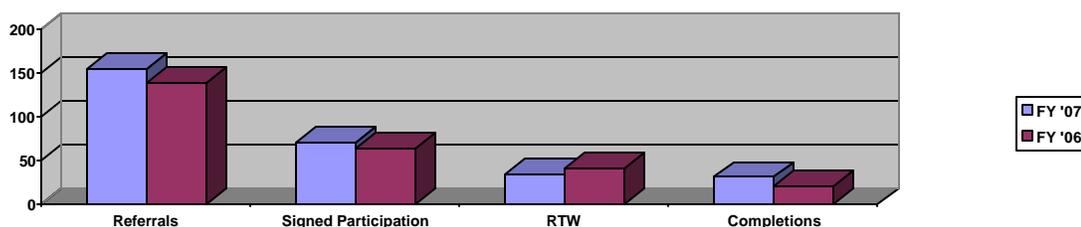


A comparison of YTD LVN Outcomes, FY '07 vs. YTD Outcomes for FY '06 is provided in *table 6* and *graphic 4* below. For '07 YTD, all but return-to-work numbers increased for LVNs. Comparatively speaking, LVNs returning to work decreased by approximately 14%. TPAPN will continue to monitor to determine if this is an artifact as mentioned above or if greater problems may exist with LVN participants obtaining nursing positions. Referrals increased by approximately 10%, signed participations by approximately 9% and LVNS successfully completing TPAPN increased by 33%.

TABLE 6

LVN Totals YTD FY 2007 to YTD FY 2006								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'07	'06	'07	'06	'07	'06	'07	'06
LVNs	110	103	51	45	24	24	26	20
LVN Board Orders	44	35	18	18	11	16	4	0
TOTAL	154	138	69	63	35	40	30	20

Graph 4: Year-to-Date Outcomes for LVNs: FY 2007 vs. FY 2006



IS THE PROGRAM COMPLIANT?

TPAPN demonstrates legal and programmatic compliance by:

- Ongoing risk management review of program information and processes by Simon Whiting, J.D. of Burford & Ryburn LLC, Dallas.
- Annual performance and legal audit performed by Penny Burt, J.D., beginning April 19.

IS THE PROGRAM FISCALLY RESPONSIBLE?

TPAPN demonstrates fiscal responsibility by:

- Maintaining positive net income by the end of May, 2007. TPAPN's *balance statements* and *income statements* for March, April and May 2007 are included as **Attachment A**, 9 pages total.
- TPAPN's approved budget for FY '08 (July 1, 2007 – June 30, 2008) as **Attachment B**, 2 pages

IS THE PROGRAM WELL-MANAGED?

TPAPN demonstrates that it is well-managed by:

- Monitoring and responding as necessary to Sunset Commission recommendations and related legislation pertaining to peer assistance.
- Holding its annual strategic planning session as part of the Advisory Committee's April 13, 2007 business meeting. See Advisory minutes, **Attachment C**, 7 pages.
- Exploring the possibility of piloting a telecoaching group facilitated by RN, therapist and coach, Kathie Bolles.
- Obtaining approval from the Texas Nurses Foundation Board of Directors for TPAPN's FY 2008 budget.
- Obtaining approval from the Texas Nurses Foundation Board of Directors for a part-time volunteer coordinator position to help match advocates with participants.
- Planning a 2 day staff retreat at The Crossings, Austin, TX, courtesy of a donation directed to that purpose from Sherilyn Oliver, MSN, RN.
- Planning for TPAPN's fall Advocate/Faculty Liaison Workshop and 20th Anniversary Gala, November 2- 3, 2007.
- Continuing the program's participation in National Organization of Alternative Programs' (NOAPs') monthly on-line chats as well as called meetings of its Executive Committee.
- Working with the NOAP Executive Committee to develop its 2007 fall conference agenda.
- Responding to continuing education requests by health care providers.

WHAT REQUESTS OF THE BNE DOES TPAPN HAVE?

TPAPN requests the following of the BNE:

- To approve its service contract that includes TPAPN providing, as an additional service, an extended evaluation program for nurses who have "one-time" positive drug tests without known practice issues.
- To work with TPAPN to pilot the new third party referral process/policy, prior to its implementation, so that both entities can ensure a high level of concurrence with decision-making and protocols.

Texas Peer Assistance Program for Nurses

OVERVIEW

TPAPN operates under the Texas Nurses Foundation as an alternative to discipline for licensed RNs and LVNs of Texas whose nursing practice may be impaired due to chemical dependency or certain mental illnesses. TPAPN began operations on March 1, 1987 as approved peer assistance under Chapter 467 of the Texas Health and Safety Code.

As an alternative program that satisfies mandatory reporting requirements of Texas nurses, TPAPN has been able to save more than 2,500 nurses and return them to safe practice. TPAPN provides 24 hours a day, 7 days a week, confidential assistance services for nurses who otherwise may not have sought or been given assistance.

Nurses participating in TPAPN must obtain appropriate assessment, treatment, random drug screening and abide by practice restrictions and other terms of participation to ensure their continued good recovery. While participation in TPAPN is voluntary, a nurse who refuses to participate or who is dismissed from the program will be referred to the appropriate licensing board for disposition per TPAPN's policies. Through advocacy, education, opportunity and monitoring, TPAPN protects the public and helps to reclaim the careers and lives of Texas' nurses.

MISSION:

- 1) Offer nurses life-renewing opportunities for recovery from chemical dependency and mental illness;
- 2) Integrate nurses back into the profession;
- 3) Protect the public; and
- 4) Promote professional accountability.

~

TNF - TPAPN
BALANCE SHEET
MARCH 31, 2007

Attachment A

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO 3856-OPERATING	\$ 172,051.23	
11300	S/W SECURITIES-GOV'T FUND	112,653.83	
	TOTAL CASH & CASH EQUIVALENTS		284,705.06
INVESTMENTS			
11700	S/W SECURITIES-C D	140,000.00	
	TOTAL INVESTMENTS		140,000.00
ACCOUNTS RECEIVABLES			
12700	BOARD OF NURSE EXAMINERS	66,102.00	
13200	A/R OTHERS	7,360.80	
	TOTAL ACCOUNTS RECEIVABLE		73,462.80
PREPAIDS			
	TOTAL PREPAIDS		0.00
	TOTAL CURRENT ASSETS		498,167.86
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT	90,078.85	
15100	ACCUMULATED DEPRECIATION	(90,078.85)	
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS		\$ 498,167.86

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$ 1,878.82	
20900	A/P-MONTH END	4,934.00	
21500	ACCRUED EXPENSES	33,888.00	
21600	VOIDED CHECKS	405.17	
	TOTAL CURRENT LIABILITIES		41,105.99
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS	40,000.00	
30200	WIND-DOWN:AVAILABLE	216,000.00	
30400	RELEASED FR LEGAL	58,278.50	
30500	UNDESIGNATED	84,719.32	
	NET INCOME OF <LOSS> TO DATE	58,064.05	
	TOTAL NET ASSETS		457,061.87
	TOTAL LIABILITIES & NET ASSETS		\$ 498,167.86

UNAUDITED

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 66,102.00	\$ 52,083.33	\$ 476,149.00	\$ 468,749.97	7,399.03
40600 INTEREST	863.77	583.33	10,088.01	5,250.01	4,838.00
40700 DONATIONS	0.00	41.67	0.00	375.03	(375.03)
40900 VERIFICATIONS	0.00	50.00	465.00	450.00	15.00
41000 SPONSORS	0.00	416.67	2,350.00	3,749.99	(1,399.99)
41100 NCPS, INC. - SPONSORS	0.00	291.67	3,700.00	2,624.99	1,075.01
41200 PARTIC FEE:RN-BD ORDE	4,000.00	3,083.33	37,550.00	27,750.01	9,799.99
41300 PARTIC FEE:RN/LVN CD	10,692.00	8,333.33	91,388.00	75,000.01	16,387.99
41400 PARTIC FEE:RN-MI	600.00	316.67	3,675.00	2,849.99	825.01
41500 PARTIC FEE:LVN-BD ORD	2,450.00	1,333.33	14,700.00	12,000.01	2,699.99
41700 PARTIC FEE:LVN-MI	300.00	50.00	1,300.00	450.00	850.00
42500 EMPLOYER W/S-INCOME	0.00	166.67	797.97	1,499.99	(702.02)
42600 ADVOCATE W/S REG.	0.00	0.00	190.00	0.00	190.00
42900 EXHIBITS	0.00	25.00	0.00	225.00	(225.00)
43200 CARE VIDEO	20.00	5.00	75.00	45.00	30.00
43400 INFORMATION MATERIAL	0.00	4.17	65.00	37.49	27.51
43500 EMPLOYER INSERVICE	0.00	12.50	230.00	112.50	117.50
44000 SPONSORS	1,700.00	0.00	1,700.00	0.00	1,700.00
	<u>86,727.77</u>	<u>66,796.67</u>	<u>644,422.98</u>	<u>601,169.99</u>	<u>43,252.99</u>
Total Income					
Expenses					
50500 COMPENSATION	37,868.24	37,861.92	314,669.62	340,757.24	(26,087.62)
50800 HLTH/LIFE INSURANCE	3,063.41	3,000.00	27,100.47	27,000.00	100.47
50900 W C INSURANCE	0.00	208.33	1,621.00	1,874.97	(253.97)
51000 DENTAL EXP	450.00	291.67	1,728.00	2,625.03	(897.03)
51500 PAYROLL TAXES	4,033.14	3,655.83	27,248.81	32,902.51	(5,653.70)
51700 401K	1,470.61	2,125.00	15,932.29	19,125.00	(3,192.71)
51900 TEMPS/AGENCIES	735.00	0.00	30,072.38	0.00	30,072.38
52000 PROFESSIONAL DEVELOP	515.00	333.33	3,390.00	3,000.01	389.99
52400 STAFF MEETING	120.00	0.00	120.00	0.00	120.00
52500 STAFF TRAV/EXP	511.36	208.33	4,828.20	1,875.01	2,953.19
	<u>48,766.76</u>	<u>47,684.41</u>	<u>426,710.77</u>	<u>429,159.77</u>	<u>(2,449.00)</u>
Total					
54500 LEGAL CONSULTANTS	0.00	416.67	2,379.10	3,749.99	(1,370.89)
54700 RESEARCH CONSULTANT	2,500.00	250.00	2,500.00	2,250.00	250.00
54800 DATABASE UPGRADE	0.00	166.67	0.00	1,500.03	(1,500.03)
	<u>2,500.00</u>	<u>833.34</u>	<u>4,879.10</u>	<u>7,500.02</u>	<u>(2,620.92)</u>
Total					
56000 OFFICE SPACE	4,356.00	4,356.25	39,204.00	39,206.25	(2.25)
56200 REIMB FOR STAFF TIME	3,500.00	3,675.00	31,500.00	33,075.00	(1,575.00)
56400 FINANCIAL AUDIT	0.00	250.00	2,000.00	2,250.00	(250.00)
56600 BNE PERFORMANCE AUD	0.00	166.67	2,000.00	1,500.03	499.97
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	74.97	(74.97)
56800 TELEPHONE	1,276.34	1,250.00	8,816.49	11,250.00	(2,433.51)
56900 EQUIP LEASE	301.00	333.33	2,709.00	3,000.01	(291.01)
57000 POSTAGE	679.43	583.33	5,376.63	5,249.97	126.66
57100 SHIPPING/DELIVERY/	0.00	25.00	71.80	225.00	(153.20)
57200 DUPLICATING	259.56	500.00	3,709.78	4,500.00	(790.22)
57300 BANK CHARGES	0.00	16.67	88.00	150.03	(62.03)
57400 SUPPLIES	240.70	416.67	2,517.36	3,750.03	(1,232.67)
57500 EQUIP/FURNITURE	0.00	333.33	3,511.09	2,999.97	511.12
57600 DEPRECIATION	0.00	41.67	0.00	375.03	(375.03)
57700 INFORMATION TECHNLO	170.00	500.00	3,725.65	4,500.00	(774.35)

Unaudited

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57800 EQUIP MAINTENANCE	0.00	41.67	42.51	375.03	(332.52)
58000 MISCELLANEOUS	234.19	41.67	735.07	375.03	360.04
58100 INSUR/LEGAL DEFENSE F	0.00	375.00	4,382.00	3,375.00	1,007.00
58600 RESOURCE LIBRARY	0.33	41.67	303.47	375.03	(71.56)
59600 COMMITTEES & BOARDS	0.76	250.00	870.66	2,250.00	(1,379.34)
Total	11,018.31	13,206.26	111,563.51	118,856.38	(7,292.87)
60200 ADVOCATES EXPENSES	0.00	41.67	102.70	374.99	(272.29)
60400 ADVOCATES TRAINING	0.00	20.83	0.00	187.47	(187.47)
60600 FALL W/S - ADVOCATES	0.00	583.33	7,655.54	5,250.01	2,405.53
61000 SPRING W/S - ADVOCATE	20.25	750.00	498.27	6,750.00	(6,251.73)
Total	20.25	1,395.83	8,256.51	12,562.47	(4,305.96)
62200 WEBCENTRIC	3,331.20	2,766.67	28,448.00	24,899.99	3,548.01
62300 CASE MANAGERS TRAVE	215.00	20.83	215.00	187.47	27.53
62400 PROGRAM MATERIALS	0.00	291.67	4,602.89	2,624.99	1,977.90
Total	3,546.20	3,079.17	33,265.89	27,712.45	5,553.44
63500 EMPLOYER INSERVICE	80.49	20.83	80.49	187.51	(107.02)
63800 EMPLOYER WORKSHOPS	0.00	125.00	0.00	1,125.00	(1,125.00)
64700 NRSRG SCHOOLS WORKSH	0.00	83.33	0.00	750.01	(750.01)
64900 NRSRG SCHOOLS-EDUC M	0.00	41.67	0.00	374.99	(374.99)
Total	80.49	270.83	80.49	2,437.51	(2,357.02)
68400 EDUC-MATERIALS/BROC	0.00	250.00	1,352.66	2,250.00	(897.34)
68500 ED-VIDEOS-PRDCN & RE	0.00	33.33	0.00	300.01	(300.01)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	374.99	(374.99)
68800 EDUC-EXHIBIT	250.00	41.67	250.00	374.99	(124.99)
Total	250.00	366.67	1,602.66	3,299.99	(1,697.33)
Total Expenses	66,182.01	66,836.51	586,358.93	601,528.59	(15,169.66)
Net Income or Loss	\$ 20,545.76	\$ (39.84)	\$ 58,064.05	\$ (358.60)	58,422.65

JUNE 15, 2007

TNF - TPAPN
BALANCE SHEET
APRIL 30, 2007

ASSETS

CASH & CASH EQUIVALENTS

11100	WELLS FARGO 3856-OPERATING	\$	187,930.50	
11300	S/W SECURITIES-GOV'T FUND		<u>113,111.14</u>	
	TOTAL CASH & CASH EQUIVALENTS			301,041.64

INVESTMENTS

11700	S/W SECURITIES-C D		<u>139,852.15</u>	
	TOTAL INVESTMENTS			139,852.15

ACCOUNTS RECEIVABLES

12700	BOARD OF NURSE EXAMINERS		60,800.00	
13200	A/R OTHERS		<u>7,053.60</u>	
	TOTAL ACCOUNTS RECEIVABLE			67,853.60

PREPAIDS

	TOTAL PREPAIDS			<u>0.00</u>
--	----------------	--	--	-------------

	TOTAL CURRENT ASSETS			<u>508,747.39</u>
--	----------------------	--	--	-------------------

PROPERTY AND EQUIPMENT

15000	FURNITURE & EQUIPMENT		90,078.85	
15100	ACCUMULATED DEPRECIATION		<u>(90,078.85)</u>	
	TOTAL PROPERTY AND EQUIPMENT			0.00

	TOTAL ASSETS			<u>\$ 508,747.39</u>
--	--------------	--	--	----------------------

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

20900	A/P-MONTH END	\$	7,399.00	
21500	ACCRUED EXPENSES		34,858.00	
21600	VOIDED CHECKS		<u>405.17</u>	
	TOTAL CURRENT LIABILITIES			42,662.17

NET ASSETS

29400	BOD DESIGNATED:LEGAL/INS		40,000.00	
30200	WIND-DOWN:AVAILABLE		216,000.00	
30400	RELEASED FR LEGAL		58,278.50	
30500	UNDESIGNATED		84,719.32	
	NET INCOME OF <LOSS> TO DATE		<u>67,087.40</u>	

	TOTAL NET ASSETS			<u>466,085.22</u>
--	------------------	--	--	-------------------

	TOTAL LIABILITIES & NET ASSETS			<u>\$ 508,747.39</u>
--	--------------------------------	--	--	----------------------

UNAUDITED

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 60,800.00	\$ 52,083.33	\$ 536,949.00	\$ 520,833.30	16,115.70
40600 INTEREST	309.46	583.33	10,397.47	5,833.34	4,564.13
40700 DONATIONS	0.00	41.67	0.00	416.70	(416.70)
40900 VERIFICATIONS	0.00	50.00	465.00	500.00	(35.00)
41000 SPONSORS	0.00	416.67	2,350.00	4,166.66	(1,816.66)
41100 NCPS, INC. - SPONSORS	0.00	291.67	3,700.00	2,916.66	783.34
41200 PARTIC FEE:RN-BD ORDE	4,650.00	3,083.33	42,200.00	30,833.34	11,366.66
41300 PARTIC FEE:RN/LVN CD	10,252.00	8,333.33	101,640.00	83,333.34	18,306.66
41400 PARTIC FEE:RN-MI	400.00	316.67	4,075.00	3,166.66	908.34
41500 PARTIC FEE:LVN-BD ORD	2,100.00	1,333.33	16,800.00	13,333.34	3,466.66
41700 PARTIC FEE:LVN-MI	100.00	50.00	1,400.00	500.00	900.00
42500 EMPLOYER W/S-INCOME	0.00	166.67	797.97	1,666.66	(868.69)
42600 ADVOCATE W/S REG.	0.00	0.00	190.00	0.00	190.00
42900 EXHIBITS	0.00	25.00	0.00	250.00	(250.00)
43200 CARE VIDEO	0.00	5.00	75.00	50.00	25.00
43400 INFORMATION MATERIAL	0.00	4.17	65.00	41.66	23.34
43500 EMPLOYER INSERVICE	0.00	12.50	230.00	125.00	105.00
44000 SPONSORS	200.00	0.00	1,900.00	0.00	1,900.00
Total Income	78,811.46	66,796.67	723,234.44	667,966.66	55,267.78
Expenses					
50500 COMPENSATION	36,077.45	37,861.92	350,747.07	378,619.16	(27,872.09)
50800 HLTH/LIFE INSURANCE	3,695.66	3,000.00	30,796.13	30,000.00	796.13
50900 W C INSURANCE	0.00	208.33	1,621.00	2,083.30	(462.30)
51000 DENTAL EXP	79.00	291.67	1,807.00	2,916.70	(1,109.70)
51500 PAYROLL TAXES	3,027.87	3,655.83	30,276.68	36,558.34	(6,281.66)
51700 401K	1,544.28	2,125.00	17,476.57	21,250.00	(3,773.43)
51900 TEMPS/AGENCIES	35.18	0.00	30,107.56	0.00	30,107.56
52000 PROFESSIONAL DEVELOP	840.00	333.33	4,230.00	3,333.34	896.66
52400 STAFF MEETING	0.02	0.00	120.02	0.00	120.02
52500 STAFF TRAV/EXP	502.93	208.33	5,331.13	2,083.34	3,247.79
Total	45,802.39	47,684.41	472,513.16	476,844.18	(4,331.02)
54500 LEGAL CONSULTANTS	1,980.00	416.67	4,359.10	4,166.66	192.44
54700 RESEARCH CONSULTANT	0.00	250.00	2,500.00	2,500.00	0.00
54800 DATABASE UPGRADE	0.00	166.67	0.00	1,666.70	(1,666.70)
Total	1,980.00	833.34	6,859.10	8,333.36	(1,474.26)
56000 OFFICE SPACE	4,356.00	4,356.25	43,560.00	43,562.50	(2.50)
56200 REIMB FOR STAFF TIME	3,500.00	3,675.00	35,000.00	36,750.00	(1,750.00)
56400 FINANCIAL AUDIT	0.00	250.00	2,000.00	2,500.00	(500.00)
56600 BNE PERFORMANCE AUD	0.00	166.67	2,000.00	1,666.70	333.30
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	83.30	(83.30)
56800 TELEPHONE	999.06	1,250.00	9,815.55	12,500.00	(2,684.45)
56900 EQUIP LEASE	301.00	333.33	3,010.00	3,333.34	(323.34)
57000 POSTAGE	611.07	583.33	5,987.70	5,833.30	154.40
57100 SHIPPING/DELIVERY/	0.00	25.00	71.80	250.00	(178.20)
57200 DUPLICATING	1,142.00	500.00	4,851.78	5,000.00	(148.22)
57300 BANK CHARGES	5.05	16.67	93.05	166.70	(73.65)
57400 SUPPLIES	40.38	416.67	2,557.74	4,166.70	(1,608.96)
57500 EQUIP/FURNITURE	0.00	333.33	3,511.09	3,333.30	177.79
57600 DEPRECIATION	0.00	41.67	0.00	416.70	(416.70)
57700 INFORMATION TECHNLO	170.00	500.00	3,895.65	5,000.00	(1,104.35)

Unaudited

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57800 EQUIP MAINTENANCE	0.00	41.67	42.51	416.70	(374.19)
58000 MISCELLANEOUS	22.20	41.67	757.27	416.70	340.57
58100 INSUR/LEGAL DEFENSE F	0.00	375.00	4,382.00	3,750.00	632.00
58600 RESOURCE LIBRARY	0.00	41.67	303.47	416.70	(113.23)
59600 COMMITTEES & BOARDS	1,240.82	250.00	2,111.48	2,500.00	(388.52)
Total	12,387.58	13,206.26	123,951.09	132,062.64	(8,111.55)
60200 ADVOCATES EXPENSES	70.00	41.67	172.70	416.66	(243.96)
60400 ADVOCATES TRAINING	0.00	20.83	0.00	208.30	(208.30)
60600 FALL W/S - ADVOCATES	0.00	583.33	7,655.54	5,833.34	1,822.20
61000 SPRING W/S - ADVOCATE	5,706.11	750.00	6,204.38	7,500.00	(1,295.62)
Total	5,776.11	1,395.83	14,032.62	13,958.30	74.32
62200 WEBCENTRIC	3,198.40	2,766.67	31,646.40	27,666.66	3,979.74
62300 CASE MANAGERS TRAVE	0.52	20.83	215.52	208.30	7.22
62400 PROGRAM MATERIALS	0.00	291.67	4,602.89	2,916.66	1,686.23
Total	3,198.92	3,079.17	36,464.81	30,791.62	5,673.19
63500 EMPLOYER INSERVICE	0.00	20.83	80.49	208.34	(127.85)
63800 EMPLOYER WORKSHOPS	643.11	125.00	643.11	1,250.00	(606.89)
64700 NRSRG SCHOOLS WORKSH	0.00	83.33	0.00	833.34	(833.34)
64900 NRSRG SCHOOLS-EDUC M	0.00	41.67	0.00	416.66	(416.66)
Total	643.11	270.83	723.60	2,708.34	(1,984.74)
68400 EDUC-MATERIALS/BROC	0.00	250.00	1,352.66	2,500.00	(1,147.34)
68500 ED-VIDEOS-PRDCN & RE	0.00	33.33	0.00	333.34	(333.34)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	416.66	(416.66)
68800 EDUC-EXHIBIT	0.00	41.67	250.00	416.66	(166.66)
Total	0.00	366.67	1,602.66	3,666.66	(2,064.00)
Total Expenses	69,788.11	66,836.51	656,147.04	668,365.10	(12,218.06)
Net Income or Loss	\$ 9,023.35	\$ (39.84)	\$ 67,087.40	\$ (398.44)	67,485.84

Unaudited

JUNE 14, 2007

TNF - TPAPN
BALANCE SHEET
MAY 31, 2007

ASSETS

CASH & CASH EQUIVALENTS

11100	WELLS FARGO 3856-OPERATING	\$	76,099.31	
11300	S/W SECURITIES-GOV'T FUND		<u>118,604.21</u>	
	TOTAL CASH & CASH EQUIVALENTS			194,703.52

INVESTMENTS

11700	S/W SECURITIES-C D		<u>234,789.32</u>	
	TOTAL INVESTMENTS			234,789.32

ACCOUNTS RECEIVABLES

12700	BOARD OF NURSE EXAMINERS		65,304.00	
13200	A/R OTHERS		<u>7,357.80</u>	
	TOTAL ACCOUNTS RECEIVABLE			72,661.80

PREPAIDS

	TOTAL PREPAIDS			<u>0.00</u>
--	----------------	--	--	-------------

	TOTAL CURRENT ASSETS			<u>502,154.64</u>
--	----------------------	--	--	-------------------

PROPERTY AND EQUIPMENT

15000	FURNITURE & EQUIPMENT		90,078.85	
15100	ACCUMULATED DEPRECIATION		<u>(90,078.85)</u>	
	TOTAL PROPERTY AND EQUIPMENT			0.00

	TOTAL ASSETS		\$	<u><u>502,154.64</u></u>
--	--------------	--	----	--------------------------

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

20900	A/P-MONTH END	\$	800.00	
21000	A/P-OTHER		772.00	
21500	ACCRUED EXPENSES		20,671.00	
21600	VOIDED CHECKS		<u>405.17</u>	
	TOTAL CURRENT LIABILITIES			22,648.17

NET ASSETS

29400	BOD DESIGNATED:LEGAL/INS		40,000.00	
30200	WIND-DOWN:AVAILABLE		216,000.00	
30400	RELEASED FR LEGAL		58,278.50	
30500	UNDESIGNATED		84,719.32	
	NET INCOME OF <LOSS> TO DATE		<u>80,508.65</u>	

	TOTAL NET ASSETS			<u>479,506.47</u>
--	------------------	--	--	-------------------

	TOTAL LIABILITIES & NET ASSETS		\$	<u><u>502,154.64</u></u>
--	--------------------------------	--	----	--------------------------

UNAUDITED

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 65,304.00	\$ 52,083.33	\$ 602,253.00	\$ 572,916.63	29,336.37
40600 INTEREST	430.24	583.33	10,827.71	6,416.67	4,411.04
40700 DONATIONS	0.00	41.67	0.00	458.37	(458.37)
40900 VERIFICATIONS	165.00	50.00	630.00	550.00	80.00
41000 SPONSORS	0.00	416.67	2,350.00	4,583.33	(2,233.33)
41100 NCPS, INC. - SPONSORS	0.00	291.67	3,700.00	3,208.33	491.67
41200 PARTIC FEE:RN-BD ORDE	4,000.00	3,083.33	46,200.00	33,916.67	12,283.33
41300 PARTIC FEE:RN/LVN CD	10,681.00	8,333.33	112,321.00	91,666.67	20,654.33
41400 PARTIC FEE:RN-MI	900.00	316.67	4,975.00	3,483.33	1,491.67
41500 PARTIC FEE:LVN-BD ORD	1,400.00	1,333.33	18,200.00	14,666.67	3,533.33
41700 PARTIC FEE:LVN-MI	500.00	50.00	1,900.00	550.00	1,350.00
42500 EMPLOYER W/S-INCOME	0.00	166.67	797.97	1,833.33	(1,035.36)
42600 ADVOCATE W/S REG.	0.00	0.00	190.00	0.00	190.00
42900 EXHIBITS	0.00	25.00	0.00	275.00	(275.00)
43200 CARE VIDEO	0.00	5.00	75.00	55.00	20.00
43400 INFORMATION MATERIAL	0.00	4.17	65.00	45.83	19.17
43500 EMPLOYER INSERVICE	0.00	12.50	230.00	137.50	92.50
44000 SPONSORS	0.00	0.00	1,900.00	0.00	1,900.00
	<u>83,380.24</u>	<u>66,796.67</u>	<u>806,614.68</u>	<u>734,763.33</u>	<u>71,851.35</u>
Total Income					
Expenses					
50500 COMPENSATION	39,566.80	37,861.92	390,313.87	416,481.08	(26,167.21)
50800 HLTH/LIFE INSURANCE	4,339.17	3,000.00	35,135.30	33,000.00	2,135.30
50900 W C INSURANCE	0.00	208.33	1,621.00	2,291.63	(670.63)
51000 DENTAL EXP	280.00	291.67	2,087.00	3,208.37	(1,121.37)
51500 PAYROLL TAXES	1,524.67	3,655.83	31,801.35	40,214.17	(8,412.82)
51700 401K	2,747.67	2,125.00	20,224.24	23,375.00	(3,150.76)
51900 TEMPS/AGENCIES	1,834.00	0.00	31,941.56	0.00	31,941.56
52000 PROFESSIONAL DEVELOP	0.00	333.33	4,230.00	3,666.67	563.33
52400 STAFF MEETING	0.00	0.00	120.02	0.00	120.02
52500 STAFF TRAV/EXP	174.05	208.33	5,505.18	2,291.67	3,213.51
	<u>50,466.36</u>	<u>47,684.41</u>	<u>522,979.52</u>	<u>524,528.59</u>	<u>(1,549.07)</u>
Total					
54500 LEGAL CONSULTANTS	2,769.45	416.67	7,128.55	4,583.33	2,545.22
54700 RESEARCH CONSULTANT	0.00	250.00	2,500.00	2,750.00	(250.00)
54800 DATABASE UPGRADE	0.00	166.67	0.00	1,833.37	(1,833.37)
	<u>2,769.45</u>	<u>833.34</u>	<u>9,628.55</u>	<u>9,166.70</u>	<u>461.85</u>
Total					
56000 OFFICE SPACE	4,356.00	4,356.25	47,916.00	47,918.75	(2.75)
56200 REIMB FOR STAFF TIME	3,500.00	3,675.00	38,500.00	40,425.00	(1,925.00)
56400 FINANCIAL AUDIT	0.00	250.00	2,000.00	2,750.00	(750.00)
56600 BNE PERFORMANCE AUD	0.00	166.67	2,000.00	1,833.37	166.63
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	91.63	(91.63)
56800 TELEPHONE	1,159.49	1,250.00	10,975.04	13,750.00	(2,774.96)
56900 EQUIP LEASE	301.00	333.33	3,311.00	3,666.67	(355.67)
57000 POSTAGE	562.91	583.33	6,550.61	6,416.63	133.98
57100 SHIPPING/DELIVERY/	0.00	25.00	71.80	275.00	(203.20)
57200 DUPLICATING	207.04	500.00	5,058.82	5,500.00	(441.18)
57300 BANK CHARGES	(5.05)	16.67	88.00	183.37	(95.37)
57400 SUPPLIES	102.99	416.67	2,660.73	4,583.37	(1,922.64)
57500 EQUIP/FURNITURE	0.00	333.33	3,511.09	3,666.63	(155.54)
57600 DEPRECIATION	0.00	41.67	0.00	458.37	(458.37)
57700 INFORMATION TECHNLO	295.00	500.00	4,190.65	5,500.00	(1,309.35)

Unaudited

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57800 EQUIP MAINTENANCE	0.00	41.67	42.51	458.37	(415.86)
58000 MISCELLANEOUS	36.00	41.67	793.27	458.37	334.90
58100 INSUR/LEGAL DEFENSE F	0.00	375.00	4,382.00	4,125.00	257.00
58600 RESOURCE LIBRARY	25.47	41.67	328.94	458.37	(129.43)
59600 COMMITTEES & BOARDS	1.14	250.00	2,112.62	2,750.00	(637.38)
Total	10,541.99	13,206.26	134,493.08	145,268.90	(10,775.82)
60200 ADVOCATES EXPENSES	60.49	41.67	233.19	458.33	(225.14)
60400 ADVOCATES TRAINING	0.00	20.83	0.00	229.13	(229.13)
60600 FALL W/S - ADVOCATES	0.00	583.33	7,655.54	6,416.67	1,238.87
61000 SPRING W/S - ADVOCATE	1,762.67	750.00	7,967.05	8,250.00	(282.95)
Total	1,823.16	1,395.83	15,855.78	15,354.13	501.65
62200 WEBCENTRIC	3,323.20	2,766.67	34,969.60	30,433.33	4,536.27
62300 CASE MANAGERS TRAVE	0.00	20.83	215.52	229.13	(13.61)
62400 PROGRAM MATERIALS	552.67	291.67	5,155.56	3,208.33	1,947.23
Total	3,875.87	3,079.17	40,340.68	33,870.79	6,469.89
63500 EMPLOYER INSERVICE	0.00	20.83	80.49	229.17	(148.68)
63800 EMPLOYER WORKSHOPS	0.91	125.00	644.02	1,375.00	(730.98)
64700 NRSRG SCHOOLS WORKSH	0.00	83.33	0.00	916.67	(916.67)
64900 NRSRG SCHOOLS-EDUC M	0.00	41.67	0.00	458.33	(458.33)
Total	0.91	270.83	724.51	2,979.17	(2,254.66)
68400 EDUC-MATERIALS/BROC	481.25	250.00	1,833.91	2,750.00	(916.09)
68500 ED-VIDEOS-PRDCN & RE	0.00	33.33	0.00	366.67	(366.67)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	458.33	(458.33)
68800 EDUC-EXHIBIT	0.00	41.67	250.00	458.33	(208.33)
Total	481.25	366.67	2,083.91	4,033.33	(1,949.42)
Total Expenses	69,958.99	66,836.51	726,106.03	735,201.61	(9,095.58)
Net Income or Loss	\$ 13,421.25	\$ (39.84)	\$ 80,508.65	\$ (438.28)	80,946.93

Unaudited

TEXAS NURSES FOUNDATION
TPAPN FY 2008 BUDGET

Fiscal Year: July - June

Approved-Revised 1/8/07 FY'07 Proposed FY '08
2006 - 07 2007 - 08

INCOME - Boards/Contract

402	BNE - RNs/LVNs	625,000	625,000
	TOTAL	625,000	625,000

INCOME - Other

406	Interest	7,000	9,000
407	Donations	500	500
409	Employment verifications	600	600
410	Sponsors	5,000	5,000
411	NCPS, Inc. educational sponsorships	3,500	3,000
412	RN Board Order Participant fee (est. @ \$500 per RN "order")	37,000	48,000
413	RN/LVN CD/Dual Participant fee (est. @ \$12.45/mo/participant x 12)	100,000	120,000
414	RN MI Participant fee (est. @ \$200/yr./participant)	3,800	4,500
415	LVN Board Order fee (est. @ \$350 per LVN "order")	16,000	18,000
417	LVN MI Participant fee (est. @ \$200/yr./participant)	600	1,500
425	Employer W/S	2,000	2,000
429	Exhibits	300	2,000
432	Care Video	60	0
434	Information material	50	50
435	Employer inservice	150	250
	TOTAL	176,560	214,400
	TOTAL INCOME	801,560	839,400

ADMINISTRATIVE EXPENSES

	<u>Personnel</u>		
505	Compensation	454,343	514,380
515	Fringe (25% - PR tax, Health/Life Ins., 401 K, Workers Comp.)	111,370	125,000
520	Professional Development (CE, Professional memberships & NOAP)	4,000	5,000
525	Travel	2,500	3,000
	TOTAL	572,213	647,380

	<u>Consultants</u>		
545	Legal Consultation (Legal Action Center/HIPAA)	5,000	3,000
547	Research Consultant	3,000	0
548	Database Upgrades	2,000	0
	TOTAL	10,000	3,000

	<u>Operating Expenses</u>		
560	Office Space	52,275	56,275
562	Administration/Legal/Financial	44,100	44,100
564	Financial Audit	3,000	3,000
566	BNE Performance Audit	2,000	2,500
567	Materials - Other Groups	100	100
568	Telephone	15,000	13,000
569	Equipment Lease	4,000	4,500
570	Postage	7,000	8,000
571	Shipping/Delivery	300	300
572	Duplicating	6,000	7,000
573	Bank Charges	200	200
574	Supplies	5,000	5,000
575	Equipment/Furniture	4,000	3,000
576	Depreciation	500	500
577	Information Technology	6,000	6,000
578	Equipment Maintenance	500	500
580	Miscellaneous	500	500
581	Insurance/Liability	4,500	5,000
586	Resource Library	500	500
	TOTAL	155,475	159,975

ADMINISTRATIVE EXPENSES - continued

06-07 Revised 06-07 Revised

596	Committee & Board Meetings	3,000	3,000
	TPAPN Advisory Committee		
	Advocate Advisory Committee		
	Subcommittees/Task Forces		
	TNF Board		
	Licensing Boards		
	TOTAL	3,000	
	TOTAL ADMINISTRATIVE EXPENSES	740,688	810,355

PARTICIPANT'S (DIRECT) EXPENSES

	Advocates		
602	Advocate Expenses (travel/phone/duplicating/postage)	500	300
604	Informal Advocate Training	250	250
606	Fall Workshop (2 day)	7,000	14,000
610	Spring Workshop (2 day)	9,000	9,000
	TOTAL	16,750	23,550

	Pilot tele-coaching group		
612	Web conferencing fees	0	6,000
	TOTAL	0	6,000

	Case Management		
622	Webcentric fee (est. @ \$4.80/mo/participant x 12)	33,200	35,000
623	Case Manager Travel	250	0
624	Program Materials	3,500	4,000
	TOTAL	36,950	39,000
	TOTAL PARTICIPANTS' (DIRECT) EXPENSES	53,700	68,550

EDUCATION

	Employers		
635	Inservice (by TPAPN Staff/Advocates)	250	250
638	Employer Workshops (Six formal/year)	1,500	1,500
	TOTAL	1,750	1,750

	Nursing Schools		
647	Workshops	1,000	1,000
649	Educational Materials	500	500
	TOTAL	1,500	1,500

	Educational Products		
684	Educational Materials/Brochures	3,000	4,000
685	Videos Purchase/Production/Re-order	400	300
686	Newsletter	500	500
687	Research Outcomes/Publication	0	0
688	Exhibit Fees	500	500
	TOTAL	4,400	5,300
	TOTAL EDUCATIONAL EXPENSES	7,650	8,550

	TOTAL EXPENSE	802,038	887,455
--	----------------------	----------------	----------------

	INCREASE/(DECREASE) TO NET ASSETS	(478)	(48,055)
--	-----------------------------------	-------	----------

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
-------	----------------------	--------

<p>Members Present: Shirley Baugh, TPAPN Advocate Committee (Vice Chair) Thelma Davis, LVNAT (Committee Chair) Jane Harmon, Treatment Anna Pearl Rains, TNF Betty Richardson, Mental Health Kathie Rickman, Recovering Nurse Phyllis Tipton, Nursing Education</p> <p>Staff Present: Michael Van Doren, TPAPN PD Leah Lambracht, TPAPN Program Operations Coordinator Jim Willmann, General Counsel, TNA</p> <p>Absent: Linda Bland, TAVNE Pat Brown, Federal Pam Burns, LVNAT Victoria Duncan, TNSA Patti Ellisor, Nursing Employers Cyndi Golden, TANA Clair B. Jordan, Exec. Dir. TNA/TNF Clint LaFever, TONE Jo Rake, TNA/TNF Mary Beth Thomas, BNE</p> <p>I. Call to Order: 9:27 am</p> <p>A. Quorum</p>	<p>A. Quorum not met</p>	<div data-bbox="1390 483 1661 748" style="border: 1px solid black; width: 129px; height: 163px; margin: 20px auto;"></div>
--	--------------------------	--

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNE/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
B. Introductions	B. Mike also reviewed recent employer workshops and current TPAPN easing of turnover with TPAPN support staff.	
C. Review & Approval of Agenda	C. Agenda accepted by all present	
D. Review & Approval of 02/16/07 Minutes	D. Minutes accepted by all present	D. Email all members not present for approval
II. Old Business		
A. Sunset Bill relating to peer assistance	A. Mike gave an update regarding the legislation for peer assistance	
B. Update of Current FY 2007 TPAPN Strategic Plan from 2/16/07	<p>B. TPAPN may want to look at how to approach aging nurses, long term care, and Schools of Nursing. TPAPN may need to seek funding to focus on aging nurses. Shirley mentioned having advocates talk over the phone to help aging nurses that come into the program.</p> <p>Goal 1: Address employers' liability concerns regarding TPAPN nurses. Objective 1. A. . Employers and nurse managers will be more willing to retain and hire TPAPN nurses - FAQ's have been all but completed. Mike to make final draft including Participant FAQs for Task Force's/Advisory's approval; then to post on TPAPN website. FAQ brochure to be developed and also place FAQs in employer handbook that still needs to be redone. Plan to complete the handbook on staff retreat. Mike reviewed the updated retrospective survey originally compiled by Connie and Mike of</p>	

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNE/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
	<p>TPAPN nurses at Baylor. Yet to be written up for publication. Mike would very much like to publish it as it would be fitting to have 10 year review of outcomes at 20th gala. Recognition for TPAPN supportive employers is still in progress. Suggestions from Committee members as to ways to best recognize employers are welcome. Mike reviewed the non-punitive standard issue with JCAHO now known at Joint Commission.</p> <p>Goal 2: Potential threats to program operations are addressed. Mike mentioned how TPAPN/others failed to fully estimate the “threat” Sunset posed until too late. Obj. 2. A. Maintain ability to refer nurses directly to an approved peer assistance program per State statute - TPAPN is will be working on accommodating with the BNE</p> <p>Obj. 2. B. Maintain current BNE income for FY ‘08-’09 Biennium - Fortunately the 10% cut was deemed unnecessary and did not come to pass.</p> <p>Obj. 2. C. Actual/potential risk management areas of program are minimized - Ongoing strategy, TPAPN contracted with Simon Whiting, attorney with Burford & Ryburn, L.L.P., Dallas, to help address internal (operational) risks of the program. Simon also sits on our “Liability” Task Force. HIPPA still needs to be addressed fully. Additionally, TPAPN would like to revisit the self-referral policy to minimize risk of harm to the public. In sum, it would mean shifting to a consent that permits TPAPN to report self-referrals to the BNE for noncompliance.</p> <p>Goal 3. Address the need for additional program support for participants.</p> <p>Obj. 3. A. Implement a system of participating assessors. - Participating assessors is still a work in</p>	<p>A. Kathie, Phyllis and Shirley volunteered to head sub-committee to look at self-referral policy.</p>

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>III. New Business</p> <p>A. Program Update:</p> <ol style="list-style-type: none"> 1. Participant outcomes & program activities- 2nd Qtr FY '07 (BNE) 2. Employer Liability Task Force 3. Fiscal Status- February balance/income statement 4. Educational activities <p>B. Legislative Update- Jim Willmann</p>	<p>progress. TPAPN is still trying to get assessors in the areas of Texas where we have not received applications from assessors.</p> <p>Obj. 3. B. Assess the feasibility of facilitated support groups led by non-TPAPN advocate, mental health providers. TPAPN is currently pursuing the idea of piloting a “support group” that would be Tele-Coaching in nature that at some point might be state-wide and mandatory.</p> <ol style="list-style-type: none"> 1. Mike reviewed the quarterly report along with the RN and LVN outcomes. 2. Previously discussed 3. Mike reviewed the income statements. He projects an income increase for the next year based on program income generated from participant fees and board order fees. This is most helpful as it helps the program not to have to prevail so frequently upon the BNE for additional funding (via legislative approval). 4. Mike reviewed recent educational offerings for employers. <p>B. Jim provided an update and answered questions on the Sunset legislation and other legislative bills related to nursing. The sunset bill should be heard within the next couple of weeks at the house.</p>	

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>C. Tele-Coaching proposal – by Kathie Bolles, RN</p> <p>D. NOAP Annual conference plans</p>	<p>C. Kathie Bolles presented her plan for tele-coaching with TPAPN participants. She gave a full overview of what she has planned and how she will be benefiting participants in the program. The committee members were very supportive of the proposal.</p> <p>D. NOAP's Annual conference is planned for October 9-11 in Arlington Virginia in conjunction with IntNSA's annual conference.</p>	
<p>IV. Strategic Planning Session</p>		
<p>A. Outline of proposed FY '08 Strategic Plan for consideration & adoption & proposed '08 budget to TNF BOD for consideration/approval</p>	<p>A. Preliminary discussion centered upon possible incorporation of continuous quality improvement plan. Anna Pearl led discussion as to how TPAPN may want to assess outcomes based on what it sees as important for quality of operations and improving outcomes as opposed to what is important to the BNE only, e.g., Identifying recidivism based on nurses who have completed as well as those who have been referred again to TPAPN – in conjunction w/LBB recidivism report; No. and type of program (CE/outreach) activities; Percentage of Participant/Advocate matches; Orientations of new BNE employees and board members.</p> <p>RE: Proposed FY '08 strategic plan outline and proposed budget - developed by Mike due to the fact that the TNF BOD will be meeting next week and it was necessary to at least provide draft budget and strategic plan items for the BOD to act on prior to end of FY '07 (6/30/07). Mike reviewed the proposed goals. Need to address measurable goals for success. In line with this, given current risk management consult we should be able to address</p>	<p>A. Approval of draft plan motioned by Anna and seconded by Shirley will need majority of members to make official.</p>

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNE/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>B. (New item) Alternative to Discipline survey</p> <p>V. Announcements</p>	<p>risk management issues, how best to measure and report. It may be good to use the reports on improvement indicators as means to evaluate the new (3rd party) referral policy. Once the new referral policy is in place it will need to be evaluated. It would be very helpful if TPAPN could generate a report or reports that compared referral outcomes with other states – such as the survey Phyllis has worked on. May be an activity for NOAP to pursue. Discussion also ensued as to how to ensure BNE staff board members receive regular education about TPAPN, e.g., face-to-face presentations and/or overview on DVD or printed manual. Discussion followed as to how best to recognize supportive employers, e.g., possibility of having a list on the TPAPN website and also use the Baylor study as a spring board for best (alternative to discipline) practices.</p> <p>B. Mike reviewed Phyllis's report and findings. Phyllis and Mike plan to present the information at IntNSA's annual conference this coming fall.</p> <p>V. A. Members voted to hold next Advisory Committee Meeting August 10th. Mike mentioned the need for other sponsoring organizations. With approval of the full committee and the Foundation Board of Directors TPAPN should solicit representation from the Texas Organization of Baccalaureate and Graduate Nurse Educators (TOBGNE) and the Texas Organization for Associate Degree Nursing (TOADN) on the advisory committee, as well as appropriate state-wide organization representation from mental health nursing and long term care. Mike reminded members that they can designate proxies to attend meetings when they are unable to attend themselves – per</p>	<p>V. A. Motion made by Betty for TPAPN to solicit as appropriate possible new seats for advisory committee. Jane seconded, all present in favor and needs to be approved by all other members.</p>

DRAFT –NOT APPROVED TPAPN ADVISORY COMMITTEE MINUTES 04/13/2007 – TNE/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>VI. Adjournment</p> <p>VII. Respectfully Submitted by: Leah Lambracht, Program Operations Coordinator</p> <p>VIII. Reviewed by:</p>	<p>policy. B. TPAPN 20th Anniversary Gala set for November 2-3. Betty mentioned the possibility of getting presidential awards for volunteers of a certain number of years. She will look into this. Mike mentioned the need to have the big (historical) perspective on TPAPN, past, present and future.</p> <p>VI. Adjourned at 4:14p</p>	