

Texas Peer Assistance Program for Nurses

*FY 2008 2nd QUARTER REPORT
TO
THE TEXAS BOARD OF NURSING*

March 15, 2008

This report answers the following six questions for the time period of: December 1, 2007 through February 29, 2008 for all data and outcome trends.

- ◆ Is the program working?
- ◆ What outcome trends are evident?
- ◆ Is the program compliant?
- ◆ Is the program fiscally responsible?
- ◆ Is the program well managed? And
- ◆ What requests does TPAPN have of the BON BOD?

IS THE PROGRAM WORKING?

Significant outcomes for the program’s case management and outreach activities are reported in this section. All data outcomes except financial are reported based on the Texas Board of Nursing’s (BON) fiscal/operating year. Outcome totals for signed participation agreements and signed return-to-work agreements for the current quarter are incomplete due to the fact that those processes, including data entry, may take longer than the time period reported.

All numbers reported in tables 1 and 2 below are derived from the cohort of *individual* RNs and LVNs referred to TPAPN during the most recently completed Second (2nd) quarter of 2008 FY. For purposes of this report no duplicate events occurring within either quarter are counted, e.g., multiple referrals and return-to-works for the same nurse. Numbers (outcomes) for the first (1st) quarter FY ’08 have been updated.

A. Case Management Performance:

Evidence that the program is working well is demonstrated by the following outcomes for the first quarter vs. third quarter – See *Table 1* for RNs and *Table 2* for LVNs below. While the number of RNs successfully completing TPAPN rose once again (as last quarter) the number of referrals decreased significantly. LVN referrals remained fairly stable while those completing decrease during the quarter. One finding thus far observed by the program is that more nurses coming through TPAPN have legal representation, especially those under licensure action, which often increases both the time required by case managers to communicate with participants and the contentiousness of the communication.

TABLE 1

RN Totals for 2nd Qtr, FY 2008 and 1st Qtr, FY 2008								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	2nd	1st	2nd	1st	2nd	1st	2nd	1st
RNs	72	108	36	48	13	31	27	26
RN Board Orders	11	18	1	3	0	2	8	9
APNs	2	3	1	0	0	0	0	0
APN Board Orders	0	1	0	1	0	1	0	0
TOTAL	85	130	38	52	13	34	35	35

TABLE 2

LVN Totals 2nd Qtr, FY 2008 and 1st Qtr, FY 2008								
Quarter	Referred		Signed Participation		Returned to Work		Completed	
	2nd	1st	2nd	1st	2nd	1st	2nd	1st
LVNs	39	32	9	7	3	2	2	5
LVN Board Orders	10	15	4	5	0	4	2	2
TOTAL	49	47	13	12	3	6	4	7

B. Case/Call Activity

Total Active Cases (RNs and LVNs):

- 629 – The total number represents TPAPN’s average, daily census for the quarter. It includes RNs and LVNs referred to TPAPN who have signed or have yet to sign participation agreements and have not been dismissed from TPAPN.

Total Telephone Calls Taken via TPAPN’s Dedicated Toll Free Line:

- 6,498 – This total does not include local/metro calls and long distance calls received or outbound calls made by TPAPN staff.

C. Outreach Efforts:

Advocate Activities:

- 4 new advocate applications were received during the quarter.
- 263 attendees were reached via eleven, Type 1, Nursing CE offerings presented by TPAPN’s volunteer nurse advocates.

Staff Activities:

Workshops

- 2/14/08 Memorial Hermann – The Woodlands 25 attendees.
- 2/23/08 session speaker at Texas Nurses Students Association’s (TNSA) Conference – 7 attendees.

Exhibits

- Texas Nurses Students Association’s (TNSA) Conference, Austin, Texas 2/22 -23.

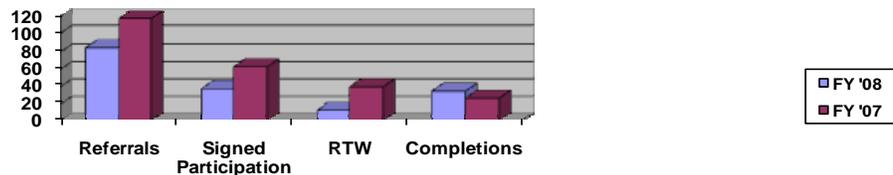
WHAT OUTCOME TRENDS ARE EVIDENT FOR RNS?

Table 3 and graphic 1 provide comparisons of outcomes for individual RNs 2nd Qtr '08 : 2nd Qtr '07. Outcomes reported contain no duplicate events for individuals. Overall total referrals for RNs, exclusive of APNs, were approximately one-fourth less than last year while APN referrals were two-thirds less, though APN data are harder to trend since they are so few in number. RNs successfully completing in '08 were ahead of '07 completions by over one-fifth.

TABLE 3

RN Totals 2 nd Quarter FY 2008 to 2 nd Quarter FY 2007								
	Referred		Signed Participation		RTW		Completed	
FY	'08	'07	'08	'07	'08	'07	'08	'07
RNs	72	85	36	48	13	28	27	21
RN Board Orders	11	24	1	12	0	9	8	4
APNs	2	6	1	2	0	2	0	2
APN Board Orders	0	2	0	1	0	1	0	0
TOTAL	85	117	38	63	13	40	35	27

Graph 1: RNs 2nd Quarter FY 2008 vs. 2nd Quarter FY 2007

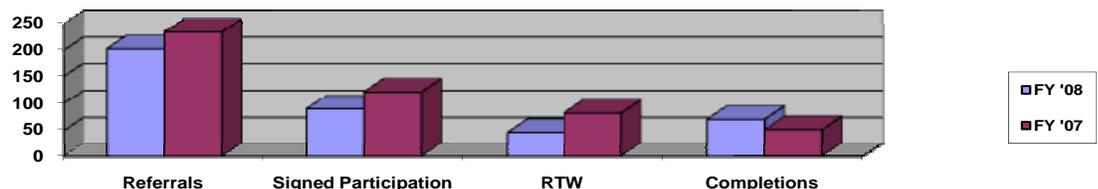


A comparison of FY '08 YTD RN/APN outcomes vs. FY '07 YTD is provided in table 4 and graph 2 below. Decline in board orders received accounts for much of the difference in referral numbers. RNs completing TPAPN remain well ahead of last year's numbers at this time.

TABLE 4

RN Totals YTD FY 2008 to FY 2007								
	Referred		Signed Participation		RTW		Completed	
FY	'08	'07	'08	'07	'08	'07	'08	'07
RNs	169	171	84	89	44	57	54	39
RN Board Orders	28	50	4	25	2	19	17	10
APNs	5	11	1	7	0	5	0	3
APN Board Orders	1	2	1	1	1	1	0	0
TOTAL	203	234	90	122	47	82	71	52

Graph 2: Year-to-Date Outcomes for RNs: FY 2008 vs. FY 2007



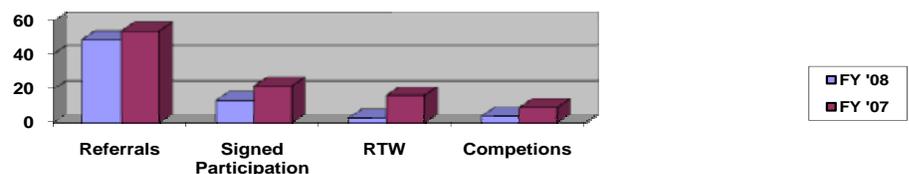
WHAT OUTCOME TRENDS ARE EVIDENT FOR LVNs?

Comparisons of LVN outcomes, 2nd Qtr FY '08 vs. 2nd Qtr FY '07 are provided in *table 5* and *graphic 3* below. LVN referrals were slightly less compared to 1st quarter 2007 while completions were less than half of those completing to this date last year. As with RNs due to the time lag between participation and return to nursing practice, agreements signed for '08 will likely lag behind '07 numbers.

TABLE 5

LVN Totals 2 nd Quarter FY 2008 to 2 nd Quarter FY 2007								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'08	'07	'08	'07	'08	'07	'08	'07
LVNs	39	39	9	12	3	7	2	8
LVN Board Orders	10	15	4	10	0	9	2	1
TOTAL	49	54	13	22	3	16	4	9

Graph 3: LVNs 2nd Quarter FY 2008 vs. 2nd Quarter FY 2007

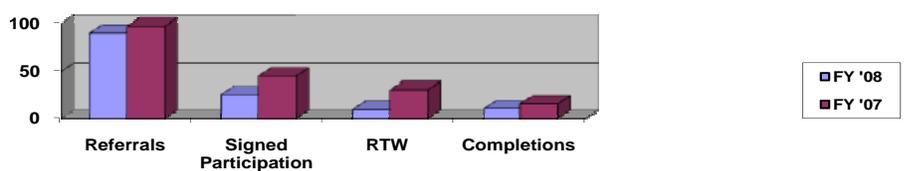


Comparisons of year to date (YTD) outcomes for LVNs, FY '08 vs. YTD outcomes for FY '07 are provided in *table 6* and *graphic 4* below. For '08 YTD, declines are noted in every category except including completions. As with RNs, LVN activity will be monitored for possible trends over time.

TABLE 6

LVN Totals YTD FY 2008 to YTD FY 2007								
	Referred		Signed Participation		Returned to Work		Completed	
FY	'08	'07	'08	'07	'08	'07	'08	'07
LVNs	70	72	17	29	6	17	7	12
LVN Board Orders	20	25	9	16	4	14	4	4
TOTAL	90	97	26	45	10	31	11	16

Graph 4: Year-to-Date Outcomes for LVNs: FY 2008 vs. FY 2007



EXTENDED EVALUATION PROGRAM

The Extended Evaluation Program (EEP) has been a positive and challenging addition for TPAPN especially in terms of ensuring that the program accounts for all nurses accurately in its database as EEP cases have potential for transferring into TPAPN (with BON approval). Staff members have risen to meet all challenges for successful implementation. The following summary of activity since EEP's initiation on September 1, 2007 through February 29, 2008 shows that the program is a sound investment. As a screening tool eleven of the nurses referred have already been assessed to have a substance abuse or dependency making them appropriate for stricter monitoring under TPAPN.

- Referrals: 67 Total (30 LVNs; 37 RNs)
- Participating thus far: 35 Total (15 LVNs; 20 RNs)
- Declined Participation: 32 Total (15 LVNs; 17 RNs)
- Transferred from EEP to TPAPN: 11 Total (5 LVNs; 6 RNs)
- Pending Participation: 8 Total (6 LVNs; 2 RNs)

IS THE PROGRAM COMPLIANT?

TPAPN demonstrates legal and programmatic compliance by:

- Continuing risk management consultation services of program information and processes for a summary audit report to be provided by Simon Whiting, J.D. of Burford & Ryburn LLC, Dallas. TPAPN expects to be in receipt of the final written summary by May of this year.

IS THE PROGRAM FISCALLY RESPONSIBLE?

TPAPN demonstrates fiscal responsibility by:

- Managing its income and expenditures closely, including accounting for the Extended Evaluation Program (EEP) by separating the actual income and estimated percentage of expenditures for that program. By the end of February income realized for EEP was of \$6,806 versus approximately \$11,135 in expenditures.
- As reflected in the income statement for February, TPAPN's income was approximately \$71,332 less than budget, largely due to the variance in BON income received: \$62,000 less for the year-to-date. Total expenditures (including EEP) for the year as of the end of February were approximately \$25,607 less than budget. **The draft balance and income statements for December, January and February FY 2008 are included in this report, 12 pages total.**

IS THE PROGRAM WELL-MANAGED?

TPAPN demonstrates that it is well-managed by:

- Implementing the Extended Evaluation Program as of 9/1/07.
- Orienting the Texas Nurses Association's (TNA) new Director of Nursing Practice, Cindy Zolnierrek, to TPAPN. Familiarization with TPAPN is important as there is frequent overlap of issues and complaints brought to the Practice Director's attention.
- Holding the regularly scheduled business meeting of the TPAPN Advisory Committee, on 12/14/07. Most significantly at the meeting, the committee approved to accept the revised self-referral policy and forward it to the Texas Nurses Foundation for their approval, which occurred later that month. **The minutes (7 pages) of the 12/14/07 Advisory meeting are included in this report.**

- Hosting and attending regularly scheduled meetings with the BON's Director of Investigations in order to review third party referrals received by TPAPN and their appropriateness for the program. Typically, one of the following is decided: 1) Offer the opportunity to participate in TPAPN; 2) May participate in TPAPN while BON investigates further to determine if continued participation in TPAPN is appropriate or if the nurse is to come under BON jurisdiction solely; and 3) May be offered the opportunity to participate in EEP. Nurses who fail to address participation requirements in a timely manner as well as those who are noncompliant or who withdraw from TPAPN or EEP are referred to the BON for disposition as appropriate.
- Attending regularly scheduled ANCC Provider Unit meetings hosted by the TNA to ensure compliance with required processes and papers for the educational offerings provided by TPAPN.
- Working with TPAPN Advocate, Advisory Committee member and TOADN representative, Phyllis Tipton, PhD, RN, on two projects: 1) Proposal for an article for the Journal of Addictions Nursing on the survey results obtained last winter pertaining to other state alternative to discipline programs referral processes/outcomes; and 2) Developing a proposal to study outcomes of nurses in alternative to discipline programs who are prescribed opiate addiction therapy, e.g., Suboxone.
- Hosting the January meeting of "Austinet," a local organization composed of substance abuse and psychiatric treatment providers.
- Receiving presentations from treatment providers regarding their services and costs as part of regularly held staff meetings: Jim Wayland and Associates, Georgetown; Mission Vista, San Antonio; The Right Step of South Austin; Hickory Trail Hospital, Dallas; and Elizabeth Coccia, Professional Human Services, RE: Austin Community College's addictions related curriculum.
- Program Director attending State Office of Administrative Hearing for the BON as subpoenaed by the BON.
- Continuing participation (program director) in the International Nurses Society on Addiction's efforts to revise/update the American Nurses Association's 1984 Monograph, Addictions and Psychological Dysfunctions in Nursing: The profession's response to the problem.
- Revising TPAPN forms and the participant handbook for editorial purposes and to accurately reflect recent policy changes.
- Teleconferencing with TPAPN Advocate Committee for regularly scheduled meeting – 2/7/08.
- Presenting (program director) at Memorial-Hermann-The Woodlands monthly nurse managers' meeting – 2/14/08.
- Teleconferencing with representatives of National Compliance Data Management, LLC, to ensure necessary fixes and enhancements to TPAPN's case/data management software.
- Accepting the resignation of Jerry Thompson, LCDC, case manager for the EEP, due to low caseload and personal reasons. TPAPN's intake coordinator has agreed to manage the EEP caseload while TPAPN looks at possible options for the vacant position for FY '09 (TNF's 7/1/08 -6/30/09).
- Presenting (program director) to the Texas Nurses Student Association conference held in Austin as an invited speaker – 2/23/08

WHAT REQUESTS OF THE BON DOES TPAPN HAVE?

TPAPN requests the following of the BON:

- **As part of the BON's legislative appropriations request process, TPAPN supports an increase, in the (capped) line item amount for peer assistance, as of the new biennium, to better reflect current number of nurse licensees in the state and corresponding monitoring activities by TPAPN.**
- **RATIONALE:** As permitted under Chapter 467 of the Texas Health & Safety Code, §467.0041, the peer assistance surcharge (currently \$6 per renewal) is derived from nurses' license renewals. The appropriations request would help to ensure that the capped amount adequately sustains the necessary operations of the approved peer assistance program for nurses. Over the past year, TPAPN has taken on a new program for nurses, EEP, as well as an increase in caseload activity. Additionally, funding via peer assistance surcharge as currently capped covers approximately 77% of the programs operating expenses. The remainder of costs is currently being covered by monitoring fees paid by participants and from other soft money such as donations.

Texas Peer Assistance Program for Nurses

OVERVIEW

TPAPN operates under the Texas Nurses Foundation as an alternative to discipline for licensed RNs and LVNs of Texas whose nursing practice may be impaired due to chemical dependency or certain mental illnesses. TPAPN began operations on March 1, 1987 as approved peer assistance under Chapter 467 of the Texas Health and Safety Code.

As an alternative program that satisfies mandatory reporting requirements of Texas nurses, TPAPN has been able to save more than 2,500 nurses and return them to safe practice. TPAPN provides 24 hours a day, 7 days a week, confidential assistance services for nurses who otherwise may not have sought or been given assistance.

Nurses participating in TPAPN must obtain appropriate assessment, treatment, random drug screening and abide by practice restrictions and other terms of participation to ensure their continued good recovery. While participation in TPAPN is voluntary, a nurse who refuses to participate or who is dismissed from the program will be referred to the appropriate licensing board for disposition per TPAPN's policies. Through advocacy, education, opportunity and monitoring, TPAPN protects the public and helps to reclaim the careers and lives of Texas' nurses.

MISSION:

- 1) Offer nurses life-renewing opportunities for recovery from chemical dependency and mental illness;
- 2) Integrate nurses back into the profession;
- 3) Protect the public; and
- 4) Promote professional accountability.

TNF - TPAPN
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO 3856-OPERATING	\$	75,581.70
11300	S/W SECURITIES-GOV'T FUND		<u>105,575.32</u>
	TOTAL CASH & CASH EQUIVALENTS		181,157.02
INVESTMENTS			
11700	S/W SECURITIES-C D		<u>94,976.35</u>
	TOTAL INVESTMENTS		94,976.35
ACCOUNTS RECEIVABLES			
12700	BOARD OF NURSING		49,476.00
13200	A/R OTHERS		<u>9,622.20</u>
	TOTAL ACCOUNTS RECEIVABLE		59,098.20
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>335,231.57</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		90,078.85
15100	ACCUMULATED DEPRECIATION		<u>(90,078.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS	\$	<u><u>335,231.57</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	302.00
20900	A/P-MONTH END		2,535.00
21500	ACCRUED EXPENSES		30,243.00
21600	VOIDED CHECKS		<u>405.17</u>
	TOTAL CURRENT LIABILITIES		33,485.17
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		216,000.00
30400	RELEASED FR LEGAL		35,278.50
30500	UNDESIGNATED		118,571.37
	NET INCOME OF <LOSS> TO DATE		<u>(108,103.47)</u>
	TOTAL NET ASSETS		<u>301,746.40</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>335,231.57</u></u>

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 49,476.00	\$ 52,083.33	\$ 241,558.00	\$ 312,500.02	(70,942.02)
40600 INTEREST	393.28	750.00	6,649.90	4,500.00	2,149.90
40700 DONATIONS	0.00	41.67	0.00	249.98	(249.98)
40900 VERIFICATIONS	0.00	50.00	0.00	300.00	(300.00)
41000 SPONSORS	0.00	250.00	300.00	1,500.00	(1,200.00)
41100 NCPS, INC. - SPONSORS	0.00	250.00	0.00	1,500.00	(1,500.00)
41200 PARTIC FEE:RN-BD ORDE	2,250.00	4,166.67	23,150.00	24,999.98	(1,849.98)
41300 PARTIC FEE:RN/LVN CD	10,263.00	11,250.00	61,237.00	67,500.00	(6,263.00)
41400 PARTIC FEE:RN-MI	350.00	416.67	3,450.00	2,499.98	950.02
41500 PARTIC FEE:LVN-BD ORD	700.00	1,583.33	5,760.00	9,500.02	(3,740.02)
41700 PARTIC FEE:LVN-MI	200.00	125.00	950.00	750.00	200.00
42500 EMPLOYER W/S-INCOME	0.00	125.00	1,529.30	750.00	779.30
42900 EXHIBITS	0.00	166.67	0.00	999.98	(999.98)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	24.98	(24.98)
43500 EMPLOYER INSERVICE	0.00	20.83	170.00	125.02	44.98
44000 GALA-AUCTION	2,340.00	0.00	2,340.00	0.00	2,340.00
44100 SPONSOR - GALA	1,000.00	0.00	4,900.00	0.00	4,900.00
44200 GALA BANQUET - TICKET	0.00	0.00	200.00	0.00	200.00
Total	66,972.28	71,283.34	352,194.20	427,699.96	(75,505.76)
45000 EXTEND EVAL PARTIC FE	352.00	1,011.42	352.00	6,068.48	(5,716.48)
45100 EXTEND EVAL PROG FEE	1,250.00	2,265.67	3,500.00	13,593.98	(10,093.98)
Total	1,602.00	3,277.09	3,852.00	19,662.46	(15,810.46)
Total Income	68,574.28	74,560.43	356,046.20	447,362.42	(91,316.22)
Expenses					
STAFFING					
50500 COMPENSATION	44,017.46	45,781.67	270,225.98	274,689.98	(4,464.00)
50800 HLTH/LIFE INSURANCE	4,473.75	4,166.67	26,629.17	24,999.98	1,629.19
50900 W C INSURANCE	0.00	250.00	0.00	1,500.00	(1,500.00)
51000 DENTAL EXP	430.00	500.00	1,565.00	3,000.00	(1,435.00)
51500 PAYROLL TAXES	3,492.04	3,479.17	20,997.13	20,874.98	122.15
51700 401K	1,930.08	2,750.00	11,911.99	16,500.00	(4,588.01)
51900 TEMPS/AGENCIES/OTHER	625.00	333.33	1,489.48	2,000.02	(510.54)
52000 PROFESSIONAL DEVELOP	0.00	333.33	2,666.00	2,000.02	665.98
52400 STAFF MEETING	0.00	0.00	16.91	0.00	16.91
52500 STAFF TRAV/EXP	0.00	370.83	2,471.96	2,225.02	246.94
Total	54,968.33	57,965.00	337,973.62	347,790.00	(9,816.38)
53500 LESS EEP STAFFING-9 M0	(1,649.00)	(3,457.50)	(4,995.00)	(20,745.00)	15,750.00
Total	53,319.33	54,507.50	332,978.62	327,045.00	5,933.62
54500 LEGAL EXPENSES	228.00	250.00	1,083.00	1,500.00	(417.00)
55000 IMAGE CONSULTANT	0.00	416.67	0.00	2,499.98	(2,499.98)
Total	228.00	666.67	1,083.00	3,999.98	(2,916.98)
55200 LESS EEP CONSULT-9 M0	(7.00)	(40.00)	(33.00)	(240.00)	207.00
Total	221.00	626.67	1,050.00	3,759.98	(2,709.98)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,689.58	26,136.00	28,137.52	(2,001.52)
56200 REIMB FOR STAFF TIME	3,500.00	3,972.92	21,000.00	23,837.48	(2,837.48)
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,500.00	1,500.00
56600 BNE PERFORMANCE AUD	0.00	250.00	0.00	1,500.00	(1,500.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	50.02	(50.02)
56800 TELEPHONE	1,066.80	1,166.67	7,397.91	6,999.98	397.93
56900 EQUIP LEASE	301.00	375.00	1,806.00	2,250.00	(444.00)
57000 POSTAGE	523.03	750.00	3,685.41	4,500.00	(814.59)
57100 SHIPPING/DELIVERY/	0.00	25.00	113.81	150.00	(36.19)
57200 DUPLICATING	187.89	583.33	1,996.04	3,500.02	(1,503.98)
57300 BANK CHARGES	124.29	16.67	250.10	99.98	150.12
57400 SUPPLIES	294.73	416.67	2,268.12	2,499.98	(231.86)
57500 EQUIP/SW/FURNITURE	0.00	291.67	5,382.41	1,749.98	3,632.43
57600 DEPRECIATION	0.00	41.67	0.00	249.98	(249.98)
57700 INFORMATION TECHNLO	170.00	583.33	1,177.80	3,500.02	(2,322.22)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	249.98	(249.98)
58000 MISCELLANEOUS	0.00	66.67	225.54	399.98	(174.44)
58100 INSUR/LEGAL DEFENSE F	0.00	416.67	4,999.00	2,499.98	2,499.02
58600 RESOURCE LIBRARY	0.00	41.67	0.00	249.98	(249.98)
59600 COMMITTEES & BOARDS	220.22	250.00	2,072.09	1,500.00	572.09
Total	10,743.96	14,237.52	81,510.23	85,424.88	(3,914.65)
59800 LESS EEP ADMIN -9 MO	(322.00)	(854.25)	(1,372.00)	(5,125.50)	3,753.50
Total	10,421.96	13,383.27	80,138.23	80,299.38	(161.15)
PARTICIPANT EXPENSE					
60200 ADVOCATES EXPENSES	0.00	25.00	100.64	150.00	(49.36)
60400 ADVOCATES TRAINING	0.00	20.83	0.00	125.02	(125.02)
60600 FALL W/S- ADVOC- GALA	1.40	1,166.67	23,256.89	6,999.98	16,256.91
61000 SPRING W/S - ADVOCATE	0.00	750.00	0.00	4,500.00	(4,500.00)
Total	1.40	1,962.50	23,357.53	11,775.00	11,582.53
61200 WEB CONFERENCING	0.00	666.67	0.00	3,999.98	(3,999.98)
62100 EEP WEBCETRIC	102.40	696.00	102.40	4,176.00	(4,073.60)
62200 WEBCENTRIC	3,230.40	3,250.00	19,230.40	19,500.00	(269.60)
62400 PROGRAM MATERIALS	887.00	416.67	887.00	2,499.98	(1,612.98)
Total	4,219.80	5,029.34	20,219.80	30,175.96	(9,956.16)
62800 LESS EEP WEBCENT-9 MO	(102.40)	(696.00)	(102.40)	(4,176.00)	4,073.60
62900 LESS EEP PROG MATER-9	(27.00)	(25.00)	(27.00)	(150.00)	123.00
Total	4,090.40	4,308.34	20,090.40	25,849.96	(5,759.56)
EDUCATION					
63500 EMPLOYER INSERVICE	0.00	20.83	0.00	125.02	(125.02)
63800 EMPLOYER WORKSHOPS	0.00	125.00	0.00	750.00	(750.00)
64700 NRSNG SCHOOLS WORKSH	0.00	83.33	0.00	500.02	(500.02)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	249.98	(249.98)
Total	0.00	270.83	0.00	1,625.02	(1,625.02)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,000.02	(2,000.02)
68500 ED-VIDEOS-PRDCN & RE	0.00	25.00	0.00	150.00	(150.00)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	249.98	(249.98)
68700 ED PROD-RESEARCH-RES	0.00	41.67	0.00	249.98	(249.98)

Unaudited

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2007

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
68800 EDUC-EXHIBIT	0.00	41.67	5.49	249.98	(244.49)
Total	0.00	483.34	5.49	2,899.96	(2,894.47)
69900 LESS EEP EDUC MATE-9	0.00	(20.00)	0.00	(120.00)	120.00
Total	0.00	463.34	5.49	2,779.96	(2,774.47)
Total	68,054.09	75,522.45	457,620.27	453,134.30	4,485.97
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING - 9 M0	1,649.00	3,457.50	4,995.00	20,745.00	(15,750.00)
74200 EEP CONSULT-9 M0	7.00	40.00	33.00	240.00	(207.00)
74400 EEP ADMIN -9 MO	322.00	854.25	1,372.00	5,125.50	(3,753.50)
74800 EEP PARTICIPANT -9 MO	129.40	721.00	129.40	4,326.00	(4,196.60)
75000 EEP EDUCATION -9 MO	0.00	20.00	0.00	120.00	(120.00)
Total	2,107.40	5,092.75	6,529.40	30,556.50	(24,027.10)
Total Expenses	70,161.49	80,615.20	464,149.67	483,690.80	(19,541.13)
Net Income or Loss	\$ (1,587.21)	\$ (6,054.77)	\$ (108,103.47)	\$ (36,328.38)	(71,775.09)

TNF - TPAPN
BALANCE SHEET
JANUARY 31, 2008

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO 3856-OPERATING	\$	72,954.94
11300	S/W SECURITIES-GOV'T FUND		105,885.86
			<u>178,840.80</u>
	TOTAL CASH & CASH EQUIVALENTS		178,840.80
INVESTMENTS			
11700	S/W SECURITIES-C D		94,999.15
			<u>94,999.15</u>
	TOTAL INVESTMENTS		94,999.15
ACCOUNTS RECEIVABLES			
12700	BOARD OF NURSING		63,680.00
13200	A/R OTHERS		7,606.20
			<u>71,286.20</u>
	TOTAL ACCOUNTS RECEIVABLE		71,286.20
PREPAIDS			
			<u>0.00</u>
	TOTAL PREPAIDS		0.00
	TOTAL CURRENT ASSETS		<u>345,126.15</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		90,078.85
15100	ACCUMULATED DEPRECIATION		(90,078.85)
			<u>0.00</u>
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS	\$	<u><u>345,126.15</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	382.00
20900	A/P-MONTH END		3,820.00
21500	ACCRUED EXPENSES		30,243.00
21600	VOIDED CHECKS		405.17
			<u>34,850.17</u>
	TOTAL CURRENT LIABILITIES		34,850.17
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		216,000.00
30400	RELEASED FR LEGAL		35,278.50
30500	UNDESIGNATED		118,571.37
	NET INCOME OF <LOSS> TO DATE		(99,573.89)
			<u>310,275.98</u>
	TOTAL NET ASSETS		310,275.98
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>345,126.15</u></u>

March 13, 2008

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2008

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 63,680.00	\$ 52,083.33	\$ 305,238.00	\$ 364,583.35	(59,345.35)
40600 INTEREST	333.34	750.00	6,983.24	5,250.00	1,733.24
40700 DONATIONS	0.00	41.67	0.00	291.65	(291.65)
40900 VERIFICATIONS	0.00	50.00	0.00	350.00	(350.00)
41000 SPONSORS	0.00	250.00	300.00	1,750.00	(1,450.00)
41100 NCPS, INC. - SPONSORS	0.00	250.00	0.00	1,750.00	(1,750.00)
41200 PARTIC FEE:RN-BD ORDE	1,500.00	4,166.67	24,650.00	29,166.65	(4,516.65)
41300 PARTIC FEE:RN/LVN CD	10,868.00	11,250.00	72,105.00	78,750.00	(6,645.00)
41400 PARTIC FEE:RN-MI	1,250.00	416.67	4,700.00	2,916.65	1,783.35
41500 PARTIC FEE:LVN-BD ORD	700.00	1,583.33	6,460.00	11,083.35	(4,623.35)
41700 PARTIC FEE:LVN-MI	0.00	125.00	950.00	875.00	75.00
42500 EMPLOYER W/S-INCOME	42.00	125.00	1,571.30	875.00	696.30
42900 EXHIBITS	0.00	166.67	0.00	1,166.65	(1,166.65)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	29.15	(29.15)
43500 EMPLOYER INSERVICE	50.00	20.83	220.00	145.85	74.15
44000 GALA-AUCTION	0.00	0.00	2,340.00	0.00	2,340.00
44100 SPONSOR - GALA	0.00	0.00	4,900.00	0.00	4,900.00
44200 GALA BANQUET - TICKET	0.00	0.00	200.00	0.00	200.00
Total	78,423.34	71,283.34	430,617.54	498,983.30	(68,365.76)
45000 EXTEND EVAL PARTIC FE	231.00	1,011.42	583.00	7,079.90	(6,496.90)
45100 EXTEND EVAL PROG FEE	1,250.00	2,265.67	4,750.00	15,859.65	(11,109.65)
Total	1,481.00	3,277.09	5,333.00	22,939.55	(17,606.55)
Total Income	79,904.34	74,560.43	435,950.54	521,922.85	(85,972.31)
Expenses					
STAFFING					
50500 COMPENSATION	42,170.15	45,781.67	312,396.13	320,471.65	(8,075.52)
50800 HLTH/LIFE INSURANCE	6,132.00	4,166.67	32,761.17	29,166.65	3,594.52
50900 W C INSURANCE	0.00	250.00	0.00	1,750.00	(1,750.00)
51000 DENTAL EXP	0.00	500.00	1,565.00	3,500.00	(1,935.00)
51500 PAYROLL TAXES	4,412.59	3,479.17	25,409.72	24,354.15	1,055.57
51700 401K	2,191.65	2,750.00	14,103.64	19,250.00	(5,146.36)
51900 TEMPS/AGENCIES/OTHER	0.00	333.33	1,489.48	2,333.35	(843.87)
52000 PROFESSIONAL DEVELOP	0.00	333.33	2,666.00	2,333.35	332.65
52400 STAFF MEETING	0.00	0.00	16.91	0.00	16.91
52500 STAFF TRAV/EXP	0.00	370.83	2,471.96	2,595.85	(123.89)
Total	54,906.39	57,965.00	392,880.01	405,755.00	(12,874.99)
53500 LESS EEP STAFFING-9 M0	(1,647.00)	(3,457.50)	(6,642.00)	(24,202.50)	17,560.50
Total	53,259.39	54,507.50	386,238.01	381,552.50	4,685.51
54500 LEGAL EXPENSES	1,316.10	250.00	2,399.10	1,750.00	649.10
55000 IMAGE CONSULTANT	0.00	416.67	0.00	2,916.65	(2,916.65)
Total	1,316.10	666.67	2,399.10	4,666.65	(2,267.55)
55200 LESS EEP CONSULT-9 M0	(39.00)	(40.00)	(72.00)	(280.00)	208.00
Total	1,277.10	626.67	2,327.10	4,386.65	(2,059.55)

Unaudited

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2008

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,689.58	30,492.00	32,827.10	(2,335.10)
56200 REIMB FOR STAFF TIME	3,500.00	3,972.92	24,500.00	27,810.40	(3,310.40)
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,750.00	1,250.00
56500 LIAISON - OTHERS	270.00	0.00	270.00	0.00	270.00
56600 BNE PERFORMANCE AUD	0.00	250.00	0.00	1,750.00	(1,750.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	58.35	(58.35)
56800 TELEPHONE	948.21	1,166.67	8,346.12	8,166.65	179.47
56900 EQUIP LEASE	301.00	375.00	2,107.00	2,625.00	(518.00)
57000 POSTAGE	681.31	750.00	4,366.72	5,250.00	(883.28)
57100 SHIPPING/DELIVERY/	0.00	25.00	113.81	175.00	(61.19)
57200 DUPLICATING	209.37	583.33	2,205.41	4,083.35	(1,877.94)
57300 BANK CHARGES	1.00	16.67	251.10	116.65	134.45
57400 SUPPLIES	244.77	416.67	2,512.89	2,916.65	(403.76)
57500 EQUIP/SW/FURNITURE	333.22	291.67	5,715.63	2,041.65	3,673.98
57600 DEPRECIATION	0.00	41.67	0.00	291.65	(291.65)
57700 INFORMATION TECHNLO	170.00	583.33	1,347.80	4,083.35	(2,735.55)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	291.65	(291.65)
58000 MISCELLANEOUS	55.80	66.67	281.34	466.65	(185.31)
58100 INSUR/LEGAL DEFENSE F	0.00	416.67	4,999.00	2,916.65	2,082.35
58600 RESOURCE LIBRARY	0.00	41.67	0.00	291.65	(291.65)
59600 COMMITTEES & BOARDS	2.43	250.00	2,074.52	1,750.00	324.52
Total	11,073.11	14,237.52	92,583.34	99,662.40	(7,079.06)
59800 LESS EEP ADMIN -9 M0	(332.00)	(854.25)	(1,704.00)	(5,979.75)	4,275.75
Total	10,741.11	13,383.27	90,879.34	93,682.65	(2,803.31)
PARTICIPANT EXPENSE					
60200 ADVOCATES EXPENSES	140.00	25.00	240.64	175.00	65.64
60400 ADVOCATES TRAINING	0.00	20.83	0.00	145.85	(145.85)
60600 FALL W/S- ADVOC- GALA	0.00	1,166.67	23,256.89	8,166.65	15,090.24
61000 SPRING W/S - ADVOCATE	0.00	750.00	0.00	5,250.00	(5,250.00)
Total	140.00	1,962.50	23,497.53	13,737.50	9,760.03
61200 WEB CONFERENCING	0.00	666.67	0.00	4,666.65	(4,666.65)
62100 EEP WEBCETRIC	67.20	696.00	169.60	4,872.00	(4,702.40)
62200 WEBCENTRIC	3,425.60	3,250.00	22,656.00	22,750.00	(94.00)
62400 PROGRAM MATERIALS	446.36	416.67	1,333.36	2,916.65	(1,583.29)
Total	3,939.16	5,029.34	24,158.96	35,205.30	(11,046.34)
62800 LESS EEP WEBCENT-9 MO	(67.20)	(696.00)	(169.60)	(4,872.00)	4,702.40
62900 LESS EEP PROG MATER-9	(13.38)	(25.00)	(40.38)	(175.00)	134.62
Total	3,858.58	4,308.34	23,948.98	30,158.30	(6,209.32)
EDUCATION					
63500 EMPLOYER INSERVICE	0.00	20.83	0.00	145.85	(145.85)
63800 EMPLOYER WORKSHOPS	0.00	125.00	0.00	875.00	(875.00)
64700 NRSNG SCHOOLS WORKSH	0.00	83.33	0.00	583.35	(583.35)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	291.65	(291.65)
Total	0.00	270.83	0.00	1,895.85	(1,895.85)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,333.35	(2,333.35)
68500 ED-VIDEOS-PRDCN & RE	0.00	25.00	0.00	175.00	(175.00)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	291.65	(291.65)

Unaudited

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2008

		Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
68700	ED PROD-RESEARCH-RES	0.00	41.67	0.00	291.65	(291.65)
68800	EDUC-EXHIBIT	0.00	41.67	5.49	291.65	(286.16)
	Total	0.00	483.34	5.49	3,383.30	(3,377.81)
69900	LESS EEP EDUC MATE-9	0.00	(20.00)	0.00	(140.00)	140.00
	Total	0.00	463.34	5.49	3,243.30	(3,237.81)
	Total	69,276.18	75,522.45	526,896.45	528,656.75	(1,760.30)
 EXTENDED EVALUATION PROGRAM						
74000	EEP STAFFING - 9 MO	1,647.00	3,457.50	6,642.00	24,202.50	(17,560.50)
74200	EEP CONSULT-9 MO	39.00	40.00	72.00	280.00	(208.00)
74400	EEP ADMIN -9 MO	332.00	854.25	1,704.00	5,979.75	(4,275.75)
74800	EEP PARTICIPANT -9 MO	80.58	721.00	209.98	5,047.00	(4,837.02)
75000	EEP EDUCATION -9 MO	0.00	20.00	0.00	140.00	(140.00)
	Total	2,098.58	5,092.75	8,627.98	35,649.25	(27,021.27)
	Total Expenses	71,374.76	80,615.20	535,524.43	564,306.00	(28,781.57)
	Net Income or Loss	\$ 8,529.58	\$ (6,054.77)	\$ (99,573.89)	\$ (42,383.15)	(57,190.74)

TNF - TPAPN
BALANCE SHEET
FEBRUARY 29, 2008

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO 3856-OPERATING	\$	76,057.87
11300	S/W SECURITIES-GOV'T FUND		<u>203,665.22</u>
	TOTAL CASH & CASH EQUIVALENTS		279,723.09
INVESTMENTS			
	TOTAL INVESTMENTS		<u>0.00</u>
ACCOUNTS RECEIVABLES			
12700	BOARD OF NURSING		49,484.00
13200	A/R OTHERS		<u>14,886.60</u>
	TOTAL ACCOUNTS RECEIVABLE		64,370.60
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>344,093.69</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		90,078.85
15100	ACCUMULATED DEPRECIATION		<u>(90,078.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS	\$	<u><u>344,093.69</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	2,488.00
20900	A/P-MONTH END		3,890.00
21500	ACCRUED EXPENSES		40,656.00
21600	VOIDED CHECKS		<u>405.17</u>
	TOTAL CURRENT LIABILITIES		47,439.17
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		216,000.00
30400	RELEASED FR LEGAL		35,278.50
30500	UNDESIGNATED		118,571.37
	NET INCOME OF <LOSS> TO DATE		<u>(113,195.35)</u>
	TOTAL NET ASSETS		<u>296,654.52</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>344,093.69</u></u>

UNAUDITED

March 13, 2008

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2008

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 49,484.00	\$ 52,083.33	\$ 354,722.00	\$ 416,666.68	(61,944.68)
40600 INTEREST	2,780.21	750.00	9,763.45	6,000.00	3,763.45
40700 DONATIONS	0.00	41.67	0.00	333.32	(333.32)
40900 VERIFICATIONS	0.00	50.00	0.00	400.00	(400.00)
41000 SPONSORS	0.00	250.00	300.00	2,000.00	(1,700.00)
41100 NCPS, INC. - SPONSORS	0.00	250.00	0.00	2,000.00	(2,000.00)
41200 PARTIC FEE:RN-BD ORDE	1,500.00	4,166.67	26,150.00	33,333.32	(7,183.32)
41300 PARTIC FEE:RN/LVN CD	10,153.00	11,250.00	82,258.00	90,000.00	(7,742.00)
41400 PARTIC FEE:RN-MI	1,050.00	416.67	5,750.00	3,333.32	2,416.68
41500 PARTIC FEE:LVN-BD ORD	2,800.00	1,583.33	9,260.00	12,666.68	(3,406.68)
41700 PARTIC FEE:LVN-MI	550.00	125.00	1,500.00	1,000.00	500.00
42500 EMPLOYER W/S-INCOME	0.00	125.00	1,571.30	1,000.00	571.30
42900 EXHIBITS	0.00	166.67	0.00	1,333.32	(1,333.32)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	33.32	(33.32)
43500 EMPLOYER INSERVICE	0.00	20.83	220.00	166.68	53.32
44000 GALA-AUCTION	0.00	0.00	2,340.00	0.00	2,340.00
44100 SPONSOR - GALA	0.00	0.00	4,900.00	0.00	4,900.00
44200 GALA BANQUET - TICKET	0.00	0.00	200.00	0.00	200.00
Total	68,317.21	71,283.34	498,934.75	570,266.64	(71,331.89)
45000 EXTEND EVAL PARTIC FE	473.00	1,011.42	1,056.00	8,091.32	(7,035.32)
45100 EXTEND EVAL PROG FEE	1,000.00	2,265.67	5,750.00	18,125.32	(12,375.32)
Total	1,473.00	3,277.09	6,806.00	26,216.64	(19,410.64)
Total Income	69,790.21	74,560.43	505,740.75	596,483.28	(90,742.53)
Expenses					
STAFFING					
50500 COMPENSATION	50,130.29	45,781.67	362,526.42	366,253.32	(3,726.90)
50800 HLTH/LIFE INSURANCE	6,132.00	4,166.67	38,893.17	33,333.32	5,559.85
50900 W C INSURANCE	2,106.00	250.00	2,106.00	2,000.00	106.00
51000 DENTAL EXP	162.00	500.00	1,727.00	4,000.00	(2,273.00)
51500 PAYROLL TAXES	5,872.99	3,479.17	31,282.71	27,833.32	3,449.39
51700 401K	2,179.82	2,750.00	16,283.46	22,000.00	(5,716.54)
51900 TEMPS/AGENCIES/OTHER	229.00	333.33	1,718.48	2,666.68	(948.20)
52000 PROFESSIONAL DEVELOP	1,216.00	333.33	3,882.00	2,666.68	1,215.32
52400 STAFF MEETING	0.00	0.00	16.91	0.00	16.91
52500 STAFF TRAV/EXP	0.00	370.83	2,471.96	2,966.68	(494.72)
Total	68,028.10	57,965.00	460,908.11	463,720.00	(2,811.89)
53500 LESS EEP STAFFING-9 M0	(2,041.00)	(3,457.50)	(8,683.00)	(27,660.00)	18,977.00
Total	65,987.10	54,507.50	452,225.11	436,060.00	16,165.11
54500 LEGAL EXPENSES	0.50	250.00	2,399.60	2,000.00	399.60
55000 IMAGE CONSULTANT	0.00	416.67	0.00	3,333.32	(3,333.32)
Total	0.50	666.67	2,399.60	5,333.32	(2,933.72)
55200 LESS EEP CONSULT-9 M0	0.00	(40.00)	(72.00)	(320.00)	248.00
Total	0.50	626.67	2,327.60	5,013.32	(2,685.72)

Unaudited

March 13, 2008

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2008

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,689.58	34,848.00	37,516.68	(2,668.68)
56200 REIMB FOR STAFF TIME	3,500.00	3,972.92	28,000.00	31,783.32	(3,783.32)
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,000.00	1,000.00
56500 LIAISON - OTHERS	12.05	0.00	282.05	0.00	282.05
56600 BNE PERFORMANCE AUD	0.00	250.00	0.00	2,000.00	(2,000.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	66.68	(66.68)
56800 TELEPHONE	1,252.86	1,166.67	9,598.98	9,333.32	265.66
56900 EQUIP LEASE	301.00	375.00	2,408.00	3,000.00	(592.00)
57000 POSTAGE	546.15	750.00	4,912.87	6,000.00	(1,087.13)
57100 SHIPPING/DELIVERY/	0.00	25.00	113.81	200.00	(86.19)
57200 DUPLICATING	224.86	583.33	2,430.27	4,666.68	(2,236.41)
57300 BANK CHARGES	68.00	16.67	319.10	133.32	185.78
57400 SUPPLIES	256.93	416.67	2,769.82	3,333.32	(563.50)
57500 EQUIP/SW/FURNITURE	131.00	291.67	5,846.63	2,333.32	3,513.31
57600 DEPRECIATION	0.00	41.67	0.00	333.32	(333.32)
57700 INFORMATION TECHNLO	170.00	583.33	1,517.80	4,666.68	(3,148.88)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	333.32	(333.32)
58000 MISCELLANEOUS	98.50	66.67	379.84	533.32	(153.48)
58100 INSUR/LEGAL DEFENSE F	0.00	416.67	4,999.00	3,333.32	1,665.68
58600 RESOURCE LIBRARY	27.94	41.67	27.94	333.32	(305.38)
59600 COMMITTEES & BOARDS	0.00	250.00	2,074.52	2,000.00	74.52
	<u>10,945.29</u>	<u>14,237.52</u>	<u>103,528.63</u>	<u>113,899.92</u>	<u>(10,371.29)</u>
59800 LESS EEP ADMIN -9 MO	(328.00)	(854.25)	(2,032.00)	(6,834.00)	4,802.00
	<u>10,617.29</u>	<u>13,383.27</u>	<u>101,496.63</u>	<u>107,065.92</u>	<u>(5,569.29)</u>
PARTICIPANT EXPENSE					
60200 ADVOCATES EXPENSES	0.65	25.00	241.29	200.00	41.29
60400 ADVOCATES TRAINING	0.00	20.83	0.00	166.68	(166.68)
60600 FALL W/S- ADVOC- GALA	243.00	1,166.67	23,499.89	9,333.32	14,166.57
61000 SPRING W/S - ADVOCATE	463.00	750.00	463.00	6,000.00	(5,537.00)
	<u>706.65</u>	<u>1,962.50</u>	<u>24,204.18</u>	<u>15,700.00</u>	<u>8,504.18</u>
61200 WEB CONFERENCING	0.00	666.67	0.00	5,333.32	(5,333.32)
62100 EEP WEBCETRIC	137.60	696.00	307.20	5,568.00	(5,260.80)
62200 WEBCENTRIC	3,208.00	3,250.00	25,864.00	26,000.00	(136.00)
62400 PROGRAM MATERIALS	0.40	416.67	1,333.76	3,333.32	(1,999.56)
	<u>3,346.00</u>	<u>5,029.34</u>	<u>27,504.96</u>	<u>40,234.64</u>	<u>(12,729.68)</u>
62800 LESS EEP WEBCENT-9 MO	(137.60)	(696.00)	(307.20)	(5,568.00)	5,260.80
62900 LESS EEP PROG MATER-9	0.00	(25.00)	(40.38)	(200.00)	159.62
	<u>3,208.40</u>	<u>4,308.34</u>	<u>27,157.38</u>	<u>34,466.64</u>	<u>(7,309.26)</u>
EDUCATION					
63500 EMPLOYER INSERVICE	385.13	20.83	385.13	166.68	218.45
63800 EMPLOYER WORKSHOPS	0.00	125.00	0.00	1,000.00	(1,000.00)
64700 NRSNG SCHOOLS WORKSH	0.00	83.33	0.00	666.68	(666.68)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	333.32	(333.32)
	<u>385.13</u>	<u>270.83</u>	<u>385.13</u>	<u>2,166.68</u>	<u>(1,781.55)</u>
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,666.68	(2,666.68)
68500 ED-VIDEOS-PRDCN & RE	0.00	25.00	0.00	200.00	(200.00)
68600 EDUC-NEWSLETTER	0.00	41.67	0.00	333.32	(333.32)

Unaudited

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2008

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
68700 ED PROD-RESEARCH-RES	0.00	41.67	0.00	333.32	(333.32)
68800 EDUC-EXHIBIT	0.00	41.67	5.49	333.32	(327.83)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	483.34	5.49	3,866.64	(3,861.15)
69900 LESS EEP EDUC MATE-9	0.00	(20.00)	0.00	(160.00)	160.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	0.00	463.34	5.49	3,706.64	(3,701.15)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	80,905.07	75,522.45	607,801.52	604,179.20	3,622.32
 EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING - 9 MO	2,041.00	3,457.50	8,683.00	27,660.00	(18,977.00)
74200 EEP CONSULT-9 MO	0.00	40.00	72.00	320.00	(248.00)
74400 EEP ADMIN -9 MO	328.00	854.25	2,032.00	6,834.00	(4,802.00)
74800 EEP PARTICIPANT -9 MO	137.60	721.00	347.58	5,768.00	(5,420.42)
75000 EEP EDUCATION -9 MO	0.00	20.00	0.00	160.00	(160.00)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	2,506.60	5,092.75	11,134.58	40,742.00	(29,607.42)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	83,411.67	80,615.20	618,936.10	644,921.20	(25,985.10)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Income or Loss	\$ (13,621.46)	\$ (6,054.77)	\$ (113,195.35)	\$ (48,437.92)	(64,757.43)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

TPAPN ADVISORY COMMITTEE MINUTES 12/14/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>Members Present: Patrick Charlton, TPAPN Advocate Committee (Vice Chair) Linda Bland, TAVNE Pat Brown, Federal Jane Harmon, Treatment Kathie Rickman, Recovering Nurse Phyllis Tipton, Nursing Education Patti Ellisor, Nursing Employers Mary Jo Hamilton, TOBGNE</p> <p>Staff Present: Michael Van Doren (MVD), Program Director Leah Lambracht, TPAPN Program Operations Coordinator Leanne Malone, TPAPN Case Mgr Debbie Dysart, TPAPN Intake Coord.</p> <p>Absent: Pam Burns, LVNAT Clair B. Jordan, Exec. Dir. TNA/TNF Clint LaFever, TONE Anna Pearl Rains, TNF Susan Sportsman, TNA/TNF Betty Richardson, Mental Health Thelma Davis, LVNAT (Committee Chair) Victoria Duncan, TNSA Cyndi Golden, TANA Robbin Wilson, BNE</p> <p>I. Call to Order: 10:20 am A. Quorum</p>	<p>A. Quorum met</p>	

TPAPN ADVISORY COMMITTEE MINUTES 12/14/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
B. Introductions	B. MVD introduced Patrick Charlton and Mary Jo Hamilton, Linda Bland is now the Vice-President for TAVNE and Jane Harmon now serves in an EAP position.	D. Kathie motioned approval. Jane seconded; all approved.
C. Review of Agenda	C. Agenda reviewed and accepted	
D. Review/Approval of Minutes	D. Minutes approved by all present	
II. Old Business	II.	
A. Self Referral Task Force	A. See III. (page 3)	
B. Strategic Plan	<p>B. MVD reviewed the goals and progress of '08 strategic plan: 1) Promote retention of TPAPN personnel; 2) Transition smoothly to new 3rd party referral policy; Implement new Extended Evaluation Program; 3) Improve program's support of participants; and 4) Improve program's support of employers.</p> <p>In summary, MVD mentioned current economic forces, e.g., the robust Austin job mkt. and energy costs, that are putting pressure on covering salaries and wages. MVD reviewed the work with Simon Whiting about legal issues and HIPPA – still needing to be addressed. MVD reviewed the weekly meeting with the BON on third party referrals. MVD talked about EEP start-up, he noted how we haven't seen as many referrals or participants as originally forecasted. He discussed how well Shirley Baugh, RN, PT Volunteer Coordinator, is doing in matching advocates with participants. TPAPN is still working on the tele-coaching project and with TNF BOD approval</p>	

TPAPN ADVISORY COMMITTEE MINUTES 12/14/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>F. Self-Referral Task Force recommendation (Tony Diggs, Director of Enforcement for the BON attended this portion in place of Robbin Wilson who was unable to attend)</p>	<p>volunteer advocates marred the otherwise successful and positive event. MVD discussed both incidents with members. Kathie mentioned that she left her make-up kit hanging on the door at the hotel & called as soon as she got home. The hotel put her through to housekeeping, no one ever answered the phone, she called back and they said that someone would call her back and they didn't. She called again and talked to a supervisor and they told her that no one found anything and she told them that she would have her attorney contact them and they called back and said that they found it! MVD said they will assess Crowne Plaza's response to these incidents in terms of whether or not TPAPN will hold future events there – though we are committed to Crowne Plaza again for this spring.</p> <p>F. Kathie and Phyllis- Kathie mentioned how she thinks that initially self-referrals were an incentive for people who had a problem to get help without BON recognition. They believe that all referrals should be treated the same. They think TPAPN should still accept self-referrals but they should be reported to the BON if they relapse or quit the program. Kathie recently met with her EAP and they informed her that they have several nurses who are self-referrals to the EAP due to the managers refusing to report. The managers also know about these nurses relapsing because the managers have to let them go to test. MVD reviewed two self-referrals that we had recently- in one case the nurse was non-compliant to the point of signing out drugs and the other had a positive drug screen. The employers then made a</p>	

TPAPN ADVISORY COMMITTEE MINUTES 12/14/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>I. Financials</p> <p>J. Discussion/ Recommendation of CE plan</p> <p>K. Admin policies</p> <p>L. Removal of Members</p>	<p>extension to finalize at the April BON meeting.</p> <p>I. July and August income statements are deceptive due to the difference of FY. MVD reviewed last years totals we exceeded our income by almost 45,000 mostly due to B.O. fees. Due to that we were able to purchase new computers. Expenditures were over but most of that was due to the computers.</p> <p>J. We are supposed to do 6 WS's per year as stipulated by our service contract with the BON. Thus far we haven't had enough scheduled although requests for CE is often cyclical. We have times where we have a lot of requests and times where there are few requests. We will continue to monitor and report back to the Advisory Committee. We may need the Committee's ideas for meeting educational needs in the future.</p> <p>K. MVD reviewed the need to update the Admin policies. He asks the committee to review the current policies so that we may go over them at the next meeting.</p> <p>L. MVD reviewed the members who are not present and have missed several meetings.</p>	<p>L. Kathie motioned to remove members who do not attend two meetings in a row to replace them with someone who will be more able to attend per TPAPN's administrative policy. Motion approved. MVD will inform Pam Burns of her removal and request LVNAT to appoint a new rep.</p>

TPAPN ADVISORY COMMITTEE MINUTES 12/14/2007 – TNF/TNA Conference Room, Austin, TX

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>M. Report on NOAP/IntNSA</p> <p>IV. Next Meetings A. Dates for 2008 meetings</p> <p>V. Announcements A. April WS</p> <p>VI. Adjournment</p> <p>VII. Respectfully Submitted by: Leah Lambracht, Program Operations Coordinator</p> <p>VIII. Reviewed by:</p>	<p>M. MVD reviewed both conferences and the speakers.</p> <p>IV. A. March 14 (strategic planning), June 13, September 12 and December 19 were chosen for calendar year 2008. Kathie would like to standardize the meetings to the second Friday of the month four times a year.</p> <p>V. A. The Spring Advocate WS is set for April 25-26 at the Crowne Plaza. MVD will be presenting for Memorial Hermann - The Woodlands on January 10. Kathie would like to have MVD talk in the Spring at MD Anderson.</p> <p>VI. Meeting adjourned at 2:31pm</p>	<p>A. No motion made RE: standardizing meeting dates.</p>