

**PETITION FOR WAIVER OF DEAN/DIRECTOR QUALIFICATIONS  
SOUTHWESTERN ADVENTIST UNIVERSITY IN KEENE, TEXAS  
BACCALAUREATE DEGREE NURSING EDUCATIONAL PROGRAM**

**SUMMARY OF REQUEST:**

Consider the request from Southwestern Adventist University Baccalaureate Degree Nursing Educational Program for a waiver of dean/director qualifications on behalf of Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN and the recommendation from the Education Liaison Committee (ELC) regarding the petition.

**HISTORICAL PERSPECTIVE:**

- Southwestern Adventist University offers a Baccalaureate Degree (BS) in Nursing educational program, established in 1981 as an RN to BS program and transitioned to a generic BS in Nursing educational program in 2007.
- Southwestern Adventist University offered an Associate Degree in Nursing (ADN) educational program from 1975 to 2007.
- Southwestern Adventist University is accredited by the Commission on Collegiate Nursing Education through 2014.
- The school operates under constraints in that all full-time faculty must be members of the Seventh-day Adventist Church. Subsequently, filling leadership positions may present challenges.
- The search for a chairperson for the nursing department began almost three (3) years ago.
- In March 2010, Benjamin McArthur, Vice President for Academic Administration, requested approval for Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN to be approved as Director of the BS in Nursing Program.
- Dr. Chi holds a PhD degree in nursing.
- All required documents, credentials, and transcripts for Dr. Chi were received and reviewed by Board staff.
- The petition for waiver of Dean/Director Qualifications for Dr. Chi to be approved as the Director of the BS in Nursing program at Southwestern Adventist University was referred to the ELC for review as Rule 215.6(f)(4) requires that the dean or director shall have a minimum of three (3) years teaching experience in a professional nursing educational program.
- Members of the ELC recommended approval of the waiver.

**PROS AND CONS:**

Pros:

- Dr. Chi has served as faculty in the BS in Nursing educational program at Southwestern Adventist University since January 2010.
- Dr. Chi has extensive experience in clinical nursing practice.
- Dr. Chi will be formally mentored by the out-going Chair of the Nursing Department, Dr. Catherine Turner, who will be continuing at Southwestern Adventist University as nursing faculty.
- Dr. Chi will also be mentored by the experienced chair of another nursing program, Dr. Paulette Burns, Texas Christian University, Harris College of Nursing, Fort Worth, Texas.
- Dr. Chi is scheduled to attend the Council of Independent Colleges Workshop for Department and Division Chairs this summer to assist her to successfully transition to the leadership role.
- The Southwestern Adventist University Nursing Program's NCLEX-RN® pass rates for the past five (5) years are as follows:

YEAR		BON APPROVAL STATUS	NCLEX-RN® Examination Pass Rates	Southwestern Adventist University First-Time Candidates (Passed/Total)
2009	BS	Full	100.00%	15/15
2009	ADN	Full	70.00%	7/10
2008	ADN	Full	82.14%	46/56
2007	ADN	Full	100.00%	30/30
2006	ADN	Full	88.46	23/26
2005	ADN	Full	96.43%	27/28

Cons:

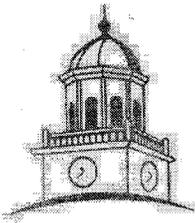
- Dr. Chi does not have three (3) years teaching experience in a professional nursing educational program.

**EDUCATION LIAISON COMMITTEE RECOMMENDATION:**

The ELC members voted to recommend approval of the waiver of the dean/director qualifications for the appointment of Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN as Director of the Southwestern Adventist University Baccalaureate Degree Nursing Educational Program.

**STAFF RECOMMENDATION:**

Move to accept the waiver of dean/director qualifications regarding the appointment of Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN as Director of the Southwestern Adventist University Baccalaureate Degree Nursing Education Program, as indicated in the attached letter (See Attachment #2).



# SOUTHWESTERN ADVENTIST UNIVERSITY

Educating Minds. Strengthening Spirits.

March 18, 2010

Board of Nurses  
333 Guadalupe #3-460  
Austin, Texas 78701

Texas Board of Nurses:

Southwestern Adventist University requests that the Texas board of Nurse Examiners approve the appointment of Dr. Grace Chi as the new director of our nursing education program, an appointment which would officially take effect on July 1, 2010.

Accompanying this request is a Petition of Waiver of Dean/Director/Coordinator. Dr. Chi does not meet all the stipulations of Rule 215.6, namely that of three years of teaching experience in a nurse education program or extensive administrative experience. Nonetheless, we have confidence that in light of her exceptional talents and extraordinary record in her doctoral program, and with the network of support that we outline in the petition, she will be able to maintain the record of strong leadership to which our nursing department has been accustomed.

Thank you for your attention to this matter.

Sincerely,

Benjamin McArthur  
Vice President for Academic Administration

Office of the Vice President for Academic Administration

# Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN

## ◆◆◆ Vita

Email chig@swau.edu

### CAREER GOAL

To become an educator and nursing professor.

### EDUCATION

- Ph.D. in Nursing Science, Dec. 20, 2009. Texas Woman's University, Houston, Texas, USA. Total GPA 4.00.
- BS in Nursing (Bachelor of Science Degree), 1999. Major: Nursing. Southwestern Adventist University, Keene, Texas, USA. Total GPA 3.92.
- MS in Nursing (Master of Science Degree), 1992. Major: Nursing Administration. Andrews University, Berrien Springs, Michigan, USA. 60 graduate quarter credits. Total GPA 3.85.
- BA (Bachelor of Art Degree), 1987. Major: Religion and Health (Nursing). Taiwan Adventist College, Yu-Chih, Taiwan.
- Diploma in Nursing. (1984). Taiwan Adventist Nursing School, Taipei, Taiwan
- Associate degree in Business, 1981, Major: Business Administration. Taiwan Adventist College, Yu-Chih, Taiwan.

### WORK HISTORY

- **Southwestern Adventist University, Keene, Texas: Nursing Department**  
2010 Jan – Present

Associate Professor- Nursing. Teaching Fundamental Nursing and coordinating clinical activities for nursing students.  
Newly Appointed Chair for Nursing Department 2010.

- **MD Anderson Cancer Center, Houston, Texas: GYN Oncology/Radiation**  
2004 Aug – 2009 Dec.

Clinical and Charge nurse. Coordinate unit assignments and responsibilities. Care of adult oncology patients.

- **Southwestern Adventist University, Keene, Texas: Long-Term Health Care Administration Program** 2002

Adjunct Professor: Teaching Financial Management of the Nursing Facility and General Administration of the Nursing Facility.

- **John Peter Smith Medical Center, Fort Worth, Texas: OB-Gyn Postpartum**  
2001-2004 June

Clinical nurse. Care of adult females with high risk pregnancy, postpartum and oncology patients.

- **Berrien General Hospital, Berrien Springs, Michigan, U.S.A.** 1992- 1993

Worked as a full time registered nurse. Responsibilities included patient health teaching, nursing assessment, nursing diagnosis, plan, intervention and evaluation. Skill included: IV, IM, suction, CPR, wound care and etc.

- **Taiwan Adventist College, Taiwan** 1986- 1989

Head of school nursing station and health education instructor (Full time). Responsibilities included teaching health education for students, wound care, emergency intervention, physical assessment and health screening.

- **Taiwan Adventist Hospital, Taiwan** 1984- 1985

Internship as a student and graduate nurse. Responsibility included basic physical care for patients.

### PROFESSIONAL LICENSES & CERTIFICATES

- Registered Nurse License (RN) Texas.
- Registered Nurse License (RN) Michigan.
- Oncology Certified Nurse.
- Registered Professional Nursing Certification in Taiwan.
- Registered Professional Nursing License in Taiwan.

### AWARDS AND HONORS

- MD Anderson Cancer Center Employee Service Award – Five years service on Aug. 2, 2009.
- Texas Woman's University, College of Nursing Houston Center John Winston Carter Small Research Grant on Apr. 24 2009.
- Texas Woman's University, College of Nursing Houston Center. John Winston Carter Small Research Grant on Apr. 27. 2007.
- Texas Woman's University, College of Nursing Houston Center. John Winston Carter General Scholarship on Apr. 27 2007.
- Scientific Poster Award in Parry lectureship and Research Day sponsored by Texas Woman's University, College of Nursing and the Beta Beta Chapter Houston, Sigma Theta Tau International on March 2, 2007.
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- 2002-2003 Texas Woman's University, Nursing scholarship
- 2001-2002 Texas Woman's University, Nursing scholarship
- 1999 Southwestern Adventist University, SUMMA CUM LAUDE, GPA 3.92, 28-Apr-1999.
- 1998 Southwestern Adventist University, Victorine Zaidan Kafrouni Memorial Nursing Scholarship.
- 1984 Certificate of Merit from School of Nursing for the highest GPA in the school of nursing.
- 1980 highest GPA award from Taiwan Adventist College.

### HONOR SOCIETY AND PROFESSIONAL SOCIETY

- **Honor Society of Phi Kappa Phi.** Texas Woman's University. Apr. 6, 2009- present.
- **Sigma Theta Tau International Honor Society of Nursing** Beta Beta Chapter Houston, Texas, Texas Woman's University on Apr. 25, 2008 - present.

- **Golden Key International Honor Society**, Texas Woman's University, Dec. 04, 2007- present.
- **Southern Nursing Research Society**, Jan 2, 2007- present.
- **Oncology Nursing Society**, Mar 8, 2006 – present.
- **Sigma Theta Tau International Honor Society of Nursing** Eta Zeta Chapter Berrien Springs, Michigan, Andrews University on Mar 7, 1991.

### A CADEMIC RESEARCH WORK

- Conducted dissertation research study at Texas Woman's University entitled "Music relaxation video and pain control: A randomized controlled trial for women receiving intracavitary brachytherapy for gynecological cancer" at MD Anderson Cancer Center 2007- 2009
- Participated in Texas Woman's University research project, "life stories of senior people" 2006
- Participated in Texas Woman's University research project, "Barriers and Facilitators to Using Research in Practice" 2006
- Participated in unit research project at MD Anderson Cancer Center G10E entitled "Discharge planning at the bedside," 2006.
- Participated in unit research project at MD Anderson Cancer Center Research Project. Registered Nurses' Perceptions and Descriptions of the BNE Mandated Peer Review Process for RNs and LVNs. 2006
- Participated in unit research project at MD Anderson Cancer Center Unit Research Project. Quantitative Analysis of Anxiety and Depression In Hospitalized Gynecological Brachytherapy Patients. 2006
- Participated in unit research project at MD Anderson Cancer Center Institution Research Project, Surgical Site Infection 2006
- Participated in Nursing Research Topic (1999): Exploratory Research On Mental Health in The Southwestern Adventist University In Terms of Job Stressors and Job Burnout
- Student Project (1998): The Factorial and Variance Analysis for NCLEX-RN Pass/Fail Rate For Southwestern Adventist University Nursing Department
- Master Thesis Topic (1992): Attitudes toward death of nursing students in a Christian school .

### PRESENTATIONS

- Poster Presentation "Music relaxation video and pain control: A randomized controlled trial for women receiving intracavitary brachytherapy for gynecological cancer" in MD Anderson Cancer Center, Houston, Texas, Nurses' week May 4, 2009
- Poster Presentation "Music relaxation Video and Pain Control" in 2007 Summer Institute on Evidence-Based Practice: Quality and Safety in San Antonio, Texas, on July 12-July 14, 2007.
- Poster Presentation "Music Relaxation Video and Pain Control: A Randomized Controlled Trial" in Parry lectureship and Research Day sponsored by Texas Woman's University, College of Nursing and the Beta Beta Chapter Houston, Sigma Theta Tau International, Houston, Texas, on March 2, 2007.
- Poster Presentation "Music Relaxation Video and Pain Control: A Randomized Controlled Trial" in Southern Nursing Research Society annual conference at Galveston, Texas on February 23, 2007.

- Edited and presented "Breastfeeding" Webpage for John Peter Smith Hospital administrators on March 24, 2004 and the webpage was included in the JPS hospital webpage.
- Presented "Keene Kare living at home/block nurse program for elderly people", faculty meeting of Southwestern Adventist University, October 30, 1998.

## PUBLICATIONS

- Published an article, "The role of hope in patients with cancer." In Oncology Nursing Forum, March 2007. Volume 34, Issue 2, Page 415-424.
- Interviewed by the Last Day Shepherd's Call Journal Magazine and publish, "I have a dream in nursing: My professional trajectory" (Chinese) May 2004.
- Published an article, "The roles and functions of a husband:" in the Journal Magazine, "The Last Day Shepherd's Call" (Chinese) April 2004
- Published an article, "How to Teach Children to Do the House Chores? In World Journal Newspaper. (Chinese) April 15, 2002
- Published an article, "How to Create a Bilingual Environment" In World Journal Newspaper. (Chinese) January 25, 2002

## SERVICE

- Committee member of BS Faculty/Curriculum committee at Southwestern Adventist University 2010. Serve as a member to develop course objectives and evaluate BS nursing curriculum.
- Committee member of the Evidence Based Resource Unit Nurse (EB RUN) at MD Anderson Cancer Center from 2007-2009. Serve as a mentor to provide research information and help nurses in the unit to develop and conduct research projects to enhance nursing knowledge.
- Play piano for local church services, music services, and choir since 1980 till present.
- 1999 Certified SIFE scholar: Completed a Community Service Project by providing nursing care and reducing social costs for senior citizens.
- Founder and participant of "Keene Kare living at home/block nurse program" (1998-1999). This program provides health and social support services to senior citizens in their homes, enriches quality of life, and avoids premature entry into nursing homes. This program is made up of people who volunteer to contribute their time and talents to improve the lives of elderly neighbors. This program has served as a bridge to building stronger communities by bring volunteers and older people together.
- Volunteer, Fort Worth women's shelter as part of SIFE project "make a difference day" in November 1998.

**NEW DEAN, DIRECTOR, OR COORDINATOR OR INTERIM DEAN, DIRECTOR, OR COORDINATOR OF  
A NURSING EDUCATIONAL PROGRAM QUALIFICATION FORM**

**REGISTERED NURSE:** See Rule 214.6(d)(7)(A), Rule 215.6(f)(1) or Rule 219.6(f)(1).

<b>NAME:</b> Grace Chi
Registered Nurse License Number: 638219                      State: Texas                      Exp. date: 1/31/2011

**EDUCATION:** Present in chronological order. See Rule 214.6(d)(7)(C) Rule 215.6(f)(2-3) or Rule 219.6(f)(2).

INSTITUTION AND LOCATION	DEGREE	YEAR CONFERRED	FIELD OF STUDY
Texas Woman's University, Houston, TX	PhD	2009	Nursing Science
Southwestern Adventist Univ Keene, TX	BS	1999	Nursing
Andrews University, Berrien Springs, MI	MS	1992	Nursing Administration

**TEACHING EXPERIENCE:** Present in chronological order, concluding with most current position, previous teaching employment, teaching experience, and honors.  
See Rule 214.6(d)(7)(B & C), Rule 215.6(f)(4) or Rule 219.6(f)(4).

Southwestern Adventist University - Keene, TX Nursing Department Jan 2010-present

Southwestern Adventist University - Keene, TX Adjunct Professor 2002

Honor Society of Phi Kappa Phi

Sigma Theta Tau International Honor Society of Nursing

Golden Key International Honor Society

Southern Nursing Research Society

**PRACTICE EXPERIENCE:** Present in chronological order, concluding with most current position, previous nursing practice employment, experience, and honors. The nominee must show evidence of maintaining current knowledge, clinical expertise, and safety in subject areas of teaching responsibility.

See Rule 214.6(d)(7)(B & D), Rule 215.7(c)(B) or Rule 219.6(f)(5) and Rule 219.7(a)(2)(B).

See attached Vita

1. Development and maintenance of an environment conducive to the teaching/learning process.

Within the past 20 years, Grace earned her doctorate degree, a masters degree and a bachelors degree in nursing and has RN (Registered Nurse) licensure in Texas and Michigan and OCN (Oncology Certified Nurse).

Grace demonstrated knowledge, skills and abilities in nursing fields by publishing research articles, winning many research grants, poster and scholarship awards from Texas Woman's University and University of Texas MD Anderson Cancer Center.

2. Liaison with and maintenance of the relationship with the central administration of the controlling agency/governing institution.

Grace participated in many academic, clinical and practitioner's researches and trained many nursing students from University of Texas (Houston campus) to go through MD Anderson clinical internship. Her empirical nursing research with true experimental designs involved 4 medical doctors (MD), one nursing research director with Ph.D., one music therapist and one statistician as her collaborators. The deputy director from NIH (National Institute of Health) flew from Washington D.C. to recruit her into government research unit. She possesses strong management and administrative skills in conducting her research in a very organized way that involves many researchers, administrators, medical professors, clinical nurses and patients.

3. Participation in the budget process that includes full preparation, presentation, administration and decision making of the program budget equal to other academic units.

During the research process, Grace won two research grant awards from Texas Woman's University. She prepared and presented the budget plan in her research proposal. She administered and implemented the entire research study under the budget successfully.

4. Leadership within the faculty for the development and implementation of curriculum.

She was also invited into curriculum development committee as a member to develop course objectives and evaluate BS nursing curriculum in Southwestern Adventist University.

5. Facilitation of faculty development, recruitment, performance review, promotion and retention.

Grace conducted many performance appraisals and reviews for new nurses and nursing students at MD Anderson Cancer Center. She trained new nurses and many students and received high compliments from her nursing colleagues. Grace has been a preceptor for new nurses and nursing students and mentor for unit nurses to develop research projects at MD Anderson. She developed ample and practical nursing care plan, management and critical thinking skills for nursing colleagues, new nurses and nursing students. She also developed a strong teamwork relationships and spirits among her unit.

6. Liaison with and maintenance of the relationship with the board.

Grace had many active interactions with Texas Woman's University research committee and University of Texas MD Anderson Cancer Center research team in developing viable and feasible scholastic research projects.

7. Support for an ongoing relationship with the community to establish affiliate agencies and to ensure responsiveness to community needs.

Grace has been very participative in community service in Keene Kare, SIFE and church.

**Service Records**

- Committee member of BS Faculty/Curriculum committee at Southwestern Adventist University 2010. Serve as a member to develop course objectives and evaluate BS nursing curriculum.
- Committee member of the Evidence Based Resource Unit Nurse (EB RUN) at MD Anderson Cancer Center from 2007-2009. Serve as a mentor to provide research information and help nurses in the unit to develop and conduct research projects to enhance nursing knowledge and community service projects.
- Play piano for local church services, music services, and choir since 1980 till present.
- 1999 Certified SIFE scholar: Completed a Community Service Project by providing nursing care and reducing social costs for senior citizens.
- Founder and participant of "Keene Kare living at home/block nurse program" (1998-1999). This program provides health and social support services to senior citizens in their homes, enriches quality of life, and avoids premature entry into nursing homes. This program is made up of people who volunteer to contribute their time and talents to improve the lives of elderly neighbors. This program has served as a bridge to building stronger communities by bring volunteers and older people together.
- Volunteer, Fort Worth women's shelter as part of SIFE project "make a difference day" in November 1998.

8. Provision for an adequate number of qualified faculty to teach in the nursing program.

When Grace worked at MD Anderson Cancer Center female oncology unit, she assumed the roles of charge nurse on multiple occasions, and she has been working closely with nurse resource department to accurately estimate and predict the needs of staffing for each day. By doing that, she made a significant contribution to assure quality and safe nursing care for patients and make the unit more productive.

**PETITION FOR WAIVER OF DEAN/DIRECTOR/COORDINATOR OR INTERIM DEAN/DIRECTOR/COORDINATOR  
REQUIRED QUALIFICATIONS FORM**

Southwestern Adventist University	Grace Chi
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Name of Controlling Agency/Governing Institution: \_\_\_\_\_ Name of Prospective Dean, Director or Coordinator: \_\_\_\_\_

Petition for Waiver of  DEAN or  DIRECTOR or  COORDINATOR in  
 VN       DIPLOMA       ADN       BSN       RN to BSN       Entry-Level Master's

**CURRICULUM VITAE:**

**For a Vocational Nursing Educational Program**

- Has not been actively employed in nursing for the past five years, preferably in supervision or teaching.
- Does not have advanced preparation in nursing, nursing education, nursing administration or prior relevant nursing employment.
- Does not have a degree or equivalent experience that will demonstrate competency and advanced preparation in nursing, education, and administration.
- Has not had five years of varied nursing experience since graduation from a professional nursing educational program.

**For a Professional Nursing Educational Program**

- Does not hold a master's degree or doctorate in nursing.
- Holds:  Master's in another field \_\_\_\_\_  Doctorate in another field \_\_\_\_\_

**EDUCATION PLAN IF NOMINEE IS LACKING REQUIRED DEGREE:**

- Include Degree plan.      Type of degree sought: \_\_\_\_\_
- Include evidence of current enrollment in degree program.
- # of credit hours earned \_\_\_\_\_ # of credit hours remaining \_\_\_\_\_

**For a Diploma, Associate Degree, Baccalaureate, or Entry-Level Master's Degree Nursing Educational Program**

- Does not have a minimum of three years teaching experience in a professional nursing educational program.
- Does not have demonstrated knowledge, skills and abilities in administration within a professional nursing educational program.

**PETITION FOR WAIVER OF DEAN/DIRECTOR/COORDINATOR OR INTERIM DEAN/DIRECTOR/COORDINATOR  
REQUIRED QUALIFICATIONS FORM- Page 2**

Has demonstrated knowledge, skills, and abilities to meet position qualifications.

Include a statement and documentation that supports that the nominee has the knowledge skills, and abilities to meet the position qualifications. (May attach additional pages if needed.)

Has demonstrated competence in education and administration.

Include a statement and documentation that supports that the nominee can meet the educational and administrative responsibilities of the role and job description. (May attach additional pages if needed.)

Attach a plan for adequate supervision of individual.

Attach a plan for adequate support to mentor individual.

**RECRUITMENT EFFORTS:**

Statement regarding recruitment efforts.

Include documentation of recruitment efforts as follows:

Evidence of recruitment efforts (marketing, handouts, ads actually published in journals, etc.)

Number of qualified candidates that applied 1

Reasons not hired They declined.

**PROGRAM DATA:**

Full Current BON Approval Status \_\_\_\_\_

0 Current number of waived faculty employed by the school \_\_\_\_\_

0 Percent of waived faculty \_\_\_\_\_

18 + Composition of faculty Full time = 10 Part time = 9  
chair

1% Percent of total faculty waived for previous three years (# waived ÷ # employed) \_\_\_\_\_

1% Percentage of faculty turnover \_\_\_\_\_

Pass rate for current and previous examination year 100% new BS program 2009 82% last AS class 2008

**Important: Please be aware that references to Rule 214 and Rule 215 are not all inclusive.**

Has demonstrated knowledge, skills, and abilities to meet position qualifications.

Include a statement and documentation that supports that the nominee has the knowledge skills, and abilities to meet the position qualifications.

In the past 20 years, Grace earned her doctorate degree, a masters degree and a bachelors degree in nursing and has the RN (Registered Nurse) licensure in Texas and Michigan and OCN (Oncology Certified Nurse).

#### Licenses

- Registered Nurse License (RN) Texas.
- Registered Nurse License (RN) Michigan.
- Oncology Certified Nurse.
- Registered Professional Nursing Certification in Taiwan.
- Registered Professional Nursing License in Taiwan.

Grace demonstrated knowledge, skills and abilities in nursing fields by publishing research articles, winning many research grant, poster and scholarship awards from Texas Woman's University and University of Texas MD Anderson Cancer Center.

#### Awards

- MD Anderson Cancer Center Employee Service Award – Five years service on Aug. 2, 2009.
- Texas Woman's University, College of Nursing Houston Center John Winston Carter Small Research Grant on Apr. 24 2009.
- Texas Woman's University, College of Nursing Houston Center, John Winston Carter Small Research Grant on Apr. 27, 2007.
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- Published an article, "How to Teach Children to Do the House Chores? In World Journal Newspaper. (Chinese) April 15, 2002
- Published an article, "How to Create a Bilingual Environment" In World Journal Newspaper. (Chinese) January 25, 2002

She was also invited to join many honor and nursing societies.

### Honor Societies

- Honor Society of Phi Kappa Phi. Texas Woman's University. Apr. 6, 2009- present.
- Sigma Theta Tau International Honor Society of Nursing Beta Beta Chapter Houston, Texas, Texas Woman's University on Apr. 25, 2008 - present.
- Golden Key International Honor Society, Texas Woman's University, Dec. 04, 2007- present.
- Southern Nursing Research Society, Jan 2, 2007- present.
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Has demonstrated competence in education and administration.

Include a statement and documentation that supports that the nominee can meet the educational and administrative responsibilities of the role and job description.

### Academic research work

- Conducted dissertation research study at Texas Woman's University entitled "Music relaxation video and pain control: A randomized controlled trial for women receiving intracavitary brachytherapy for gynecological cancer" at MD Anderson Cancer Center, 2007- 2009
- Participated in Texas Woman's University research project, "life stories of senior people", 2006

- Participated in Texas Woman's University research project, "Barriers and Facilitators to Using Research in Practice", 2006
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#### **Presentations**

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- Presented "Keene Kare living at home/block nurse program for elderly people", faculty meeting of Southwestern Adventist University, October 30, 1998.

#### **Services**

- Committee member of BS Faculty/Curriculum committee at Southwestern Adventist University 2010. Serve as a member to develop course objectives and evaluate BS nursing curriculum.
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- \* BS in Nursing (Bachelor of Science Degree), 1999. Major: Nursing. Southwestern Adventist University. Keene, Texas. USA. Total GPA 3.92.
- \* MS in Nursing (Master of Science Degree), 1992. Major: Nursing Administration. Andrews University. Berrien Springs, Michigan. USA. 60 graduate quarter credits. Total GPA 3.85.
- \* BA (Bachelor of Art Degree), 1987. Major: Religion and Health (Nursing). Taiwan Adventist College. Yu-Chih, Taiwan.
- \* Diploma in Nursing. (1984). Taiwan Adventist Nursing School. Taipei, Taiwan
- \* Associate degree in Business, 1981, Major: Business Administration. Taiwan Adventist College. Yu-Chih, Taiwan.

### Work History

- **Southwestern Adventist University, Keene, Texas Nursing Department**  
2010 Jan – Present

Associate Professor- Nursing. Teaching Fundamental Nursing and coordinating clinical activities for nursing students.

- **MD Anderson Cancer Center, Houston, Texas GYN Oncology/Radiation**  
2004 Aug – 2009 Dec.

Clinical and Charge nurse. Coordinate unit assignments and responsibilities. Care of adult oncology patients.

- **Southwestern Adventist University, Keene, Texas Long-Term Health Care Administration Program 2002**

Adjunct Professor. Teaching Financial Management of the Nursing Facility and General Administration of the Nursing Facility.

- **John Peter Smith Medical Center, Fort Worth, Texas OB- Gyn Postpartum 2001-2004 June**

Clinical nurse. Care of adult females with high risk pregnancy, postpartum and oncology patients.

- **Berrien General Hospital, Berrien Springs, Michigan, U.S.A. 1992- 1993**

Worked as a full time registered nurse. Responsibilities include patient health teaching, nursing assessment, nursing diagnosis, plan, intervention and evaluation. Skill included: IV, IM, suction, CPR, wound care, etc.

- **Taiwan Adventist College, Taiwan 1986- 1989**

Head of school nursing station and health education instructor (Full time). Responsibilities included teaching health education for students, wound care, emergency intervention, physical assessment and health screening.

- **Taiwan Adventist Hospital, Taiwan 1984- 1985**

Internship as a student and graduate nurse. Responsibility included basic physical care for patients.

## PLAN FOR SUPERVISION OF DR. GRACE CHI

Dr. Chi understands that she will enter the chairmanship with minimal experience in administration. But her readiness to seek counsel from mentors and administrators is reassuring to all involved.

As Vice President for Academic Administration I am the direct supervisor of the Nursing chair. I have a very good working relationship with Grace, which facilitates my ability to make suggestions to her and for her to feel comfortable in approaching me on matters. I plan, first, to ensure that the mentoring plan is carried out. Second, starting this summer (when her term begins) I will hold bi-weekly meetings with Grace to go over institutional procedures. I will also make certain that she remain free from other institutional obligations that might detract from her essential task of learning nursing leadership.

## MENTORING PLAN

Southwestern's administrative leadership is committed to providing Dr. Grace Chi with every manner of support needed to effect a successful transition to the Nursing Department chairmanship. This support will take two primary forms. First, we are sending her this summer to the Council of Independent Colleges highly regarded Workshop for Department and Division Chairs. These two-and-a-half day sessions cover many of the issues department chairs encounter and will provide Grace with strategies in to deal with her various tasks.

The second type of support involves direct, on-going mentoring. Grace will benefit from both an on-campus mentor (the out-going chair of the department) and an experienced chair of another nursing program (Dr. Paulette Burns of Texas Christian University has agreed to serve). Their support will offer Grace with all the experience in the job one could wish.

## STATEMENT ON RECRUITMENT EFFORTS

Southwestern Adventist University operates under some constraints in its hiring practices in that it requires all full-time faculty be members of the Seventh-day Adventist Church. Fortunately, the denomination's long-standing emphasis on health sciences has encouraged many of its members to go into these professions. Filling leadership positions, however, can be a challenge.

In the most recent search for a chairperson (begun nearly three years ago), a professional headhunter in nursing leadership was consulted. The single candidate located by the consultant (in Malaysia) was unwilling to interview. Subsequently, announcements of the position were posted in various denominational professional publications and websites. The informal network of Adventist health professionals was also solicited. These efforts failed to recruit any person with both the educational credentials and the leadership experience normally desired.

**DRAFT LETTER**

April 22, 2010

Benjamin McArthur  
Vice President for Academic Administration  
Southwestern Adventist University  
100 W. Hillcrest  
Keene, TX 76059

Dear Mr. McArthur:

This letter is to notify you that your request for approval to appoint Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN as Director of the Southwestern Adventist University Baccalaureate Degree Nursing Educational Program and the Petition for Waiver of Dean/Director Required Qualifications were reviewed at the April 22-23, 2010 meeting of the Texas Board of Nursing.

Based upon the documentation and the recommendation from the Education Liaison Committee of the Board, it was the decision of the Board to approve the appointment of Grace Chu-Hui-Lin Chi, PhD, MS, RN, OCN as Director of the Southwestern Adventist University Baccalaureate Degree Nursing Educational Program, effective July 1, 2010.

If you have questions or concerns, please contact board staff at (512)305-7658 or via email at [paul.waller@bon.state.tx.us](mailto:paul.waller@bon.state.tx.us).

Sincerely,

Linda R. Rounds, PhD, RN, FNP  
President

Paul Waller, PhD, RN  
Nursing Consultant for Education

cc: Grace Chu-Hui-Lin Chi, PhD, MS, RN