



TPAPN offers life renewing opportunities to nurses for recovery from substance use & certain psychiatric disorders, thus promoting professional accountability, protecting the public, and returning nurses to safe practice.

Texas Peer Assistance Program for Nurses
FY 2014 4th QUARTER REPORT
to
THE TEXAS BOARD OF NURSING

September 18, 2014

Texas Peer Assistance Program for Nurses
www.tpapn.org
Helpline: 8002885528;
Business: 5124677027;
Fax: 5124672620
A program of the Texas Nurses Foundation

INTRODUCTION

This report provides an accounting to the Texas Board of Nursing (BON) of the outcomes for the Texas Peer Assistance for Nurses Program and its Extended Evaluation Program (EEP) for the BON's fourth quarter (June – August) of FY 2014. Five activity centers are summarized herein: 1) *Client* - program metrics concerning nurses referred to TPAPN as well those nurses currently participating or with pending participation during the quarter; 2) *Outreach* – includes formal education and varied outreach activities; 3) *Administrative* - significant operational and networking activities; 4) *Fiscal* - the program's financial status; and 5) *Requests of the BON*. Note: TPAPN does not have any requests of the BON at this time.

CLIENT ACTIVITIES

Referrals by Referral Source & Nurse Type

A total of 216 referrals were received during the 4th quarter of FY, see Graph 1, page 4. This is an approximate 17% decrease from the 3rd quarter. Given that the 3rd quarter represented the final quarter in which the referral backlog was being addressed such a decrease might be expected. TPAPN continues to ensure that referrals are being met within the referral process indices of the program, e.g., case manager assigned within 7 days.

The “referral response” graphs in Attachment A, 3 pages, provide documentation of the great progress TPAPN has made in dealing with referral backlog. When comparing the shortest times for referrals to be assigned to case managers versus the longest time, i.e., 2 days versus, 109 days, TPAPN has improved its response by approximately 99%!

Active Cases by Nurse Type

See Graph 2, page 5. The average number of active cases for the 4th quarter was 636. This represents a steady increase for increase over the 3rd quarter, and the 3rd quarter showed an approximate of 7% increase over the 2nd quarter. The average number of active cases by nurse specialty or licensure for the 4th quarter versus 3rd quarter was as follows: APRNs: 34: 34; LVNs 122: 124; and RNs 479: 432.

OUTREACH ACTIVITIES

- a) 7/13 – 7/16: Program Director (PD) attended Clinical Overview of the Recovery Experience (CORE) conference, Amelia Is., FL. PD attended inaugural meeting between Collegiate Recovery Programs and Alternative Programs.
- b) 8/13 – 8/16: TPAPN Case Manager, exhibited and attended the annual Texas Association for Addictions Professionals conference, San Antonio, TX.
- c) 8/28: PD Provided commencement address, “You are the Story” for Baptist Health Systems School of Health Professions.

ADMINISTRATIVE ACTIVITIES

- 6/2: Corinne Hernandez, LCDC, began her employment as FT TPAPN Case Manager
- Community Relations staff of various treatment centers that presented to TPAPN staff during the 4th quarter were as follows:
 - 6/4: Wendy Harvey, The Arbor treatment center, Georgetown, TX;
 - 6/25: Jaime Loera, Origins treatment center, South Padre Is., TX;
 - 7/30: Tiffany Anschutz, CEO and Program Director of Sage Recovery, Austin, TX, presented including the possibility of providing free assessments and a facilitated support group for TPAPN participants
- 6/4: TPAPN Advisory Committee's regularly scheduled business meeting
- 6/5: PD attended regularly scheduled (ongoing) TNA Executive Staff meeting
- 6/5: Weekly (ongoing), third-party referral review meeting with BON Director of Enforcement
- 6/25: Bi-weekly (ongoing) TPAPN team meeting
- 7/3: PD provided email consultation regarding the Extended Evaluation Program's processes and policies to the AZ BON
- 7/11: PD presented 2014-15 strategic plan and budget to Texas Nurses Foundation Board of Directors for approval
- 8/1: PD attended the BON E&D Committee meeting
- 8/11: PD discussed with Jessica Alhilali, Sales Lead, as to the possibility of adding Concentra, Inc. clinic sites as UDS collection sites to Quest, Inc. sites
- 8/20: Meeting with BON General Counsel and Director of Enforcement to discuss requirements for Modified Monitoring Program – for nurses who report having psychiatric disorder upon relicensure and have no outstanding practice or criminal history

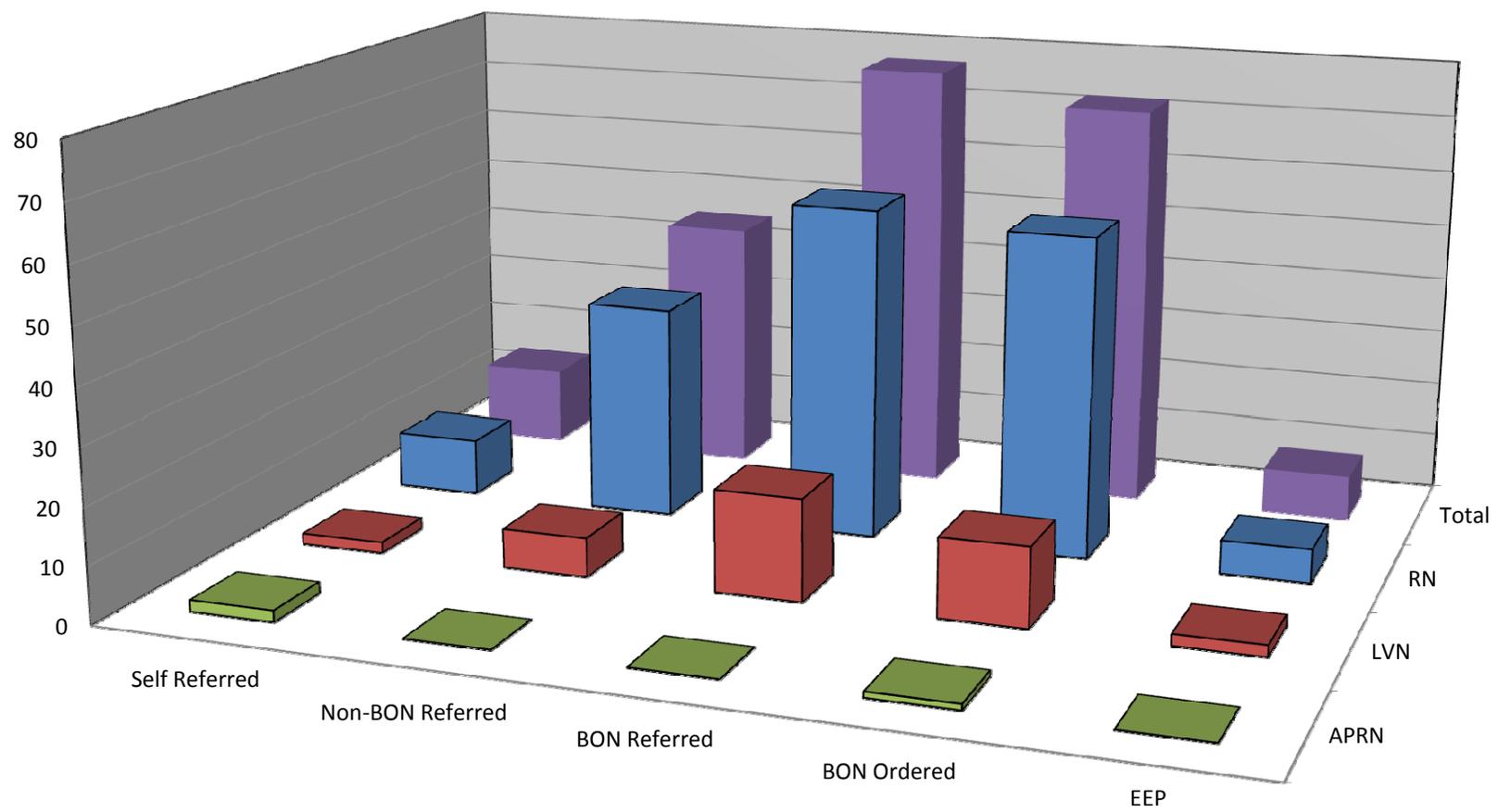
FISCAL

- See financials, pages 6 – 8.
- As of the end of August 2014, TPAPN realized a net income of approximately \$24,000 having realized income approximately \$17,000 greater than budget and expenses approximately \$7,000 less than budget.

REQUESTS OF THE BON

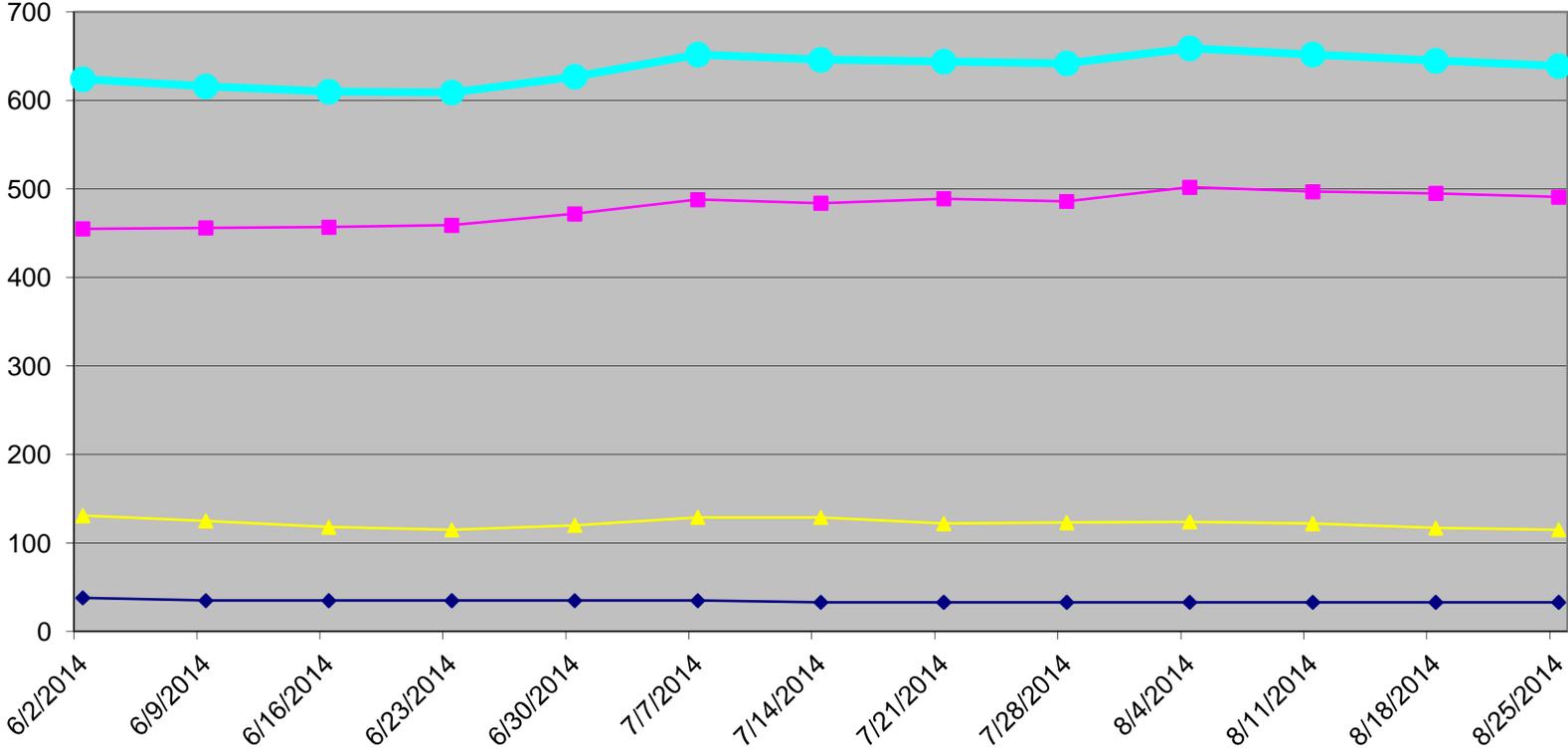
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 4th Quarter FY 2014



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
■ APRN	2	0	0	1	0
■ LVN	2	7	18	14	2
■ RN	10	38	59	57	6
■ Total	14	45	77	72	8

Active Cases by Nurse Type 4th Quarter FY 2014



	06/02/14	06/09/14	06/16/14	06/23/14	06/30/14	07/07/14	07/14/14	07/21/14	07/28/14	08/04/14	08/11/14	08/18/14	08/25/14
■ RN	455	456	457	459	472	488	484	489	486	502	497	495	491
▲ LVN	131	125	118	115	120	129	129	122	123	124	122	117	115
◆ APRN	38	35	35	35	35	35	33	33	33	33	33	33	33
● Total	624	616	610	609	627	652	646	644	642	659	652	645	639

SEPTEMBER 16, 2014

TNF - TPAPN
BALANCE SHEET
AUGUST 31, 2014

DRAFT

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 306,435.42
11400	OPPENHEIMER-M M FUNDS-2565	249,192.86
	TOTAL CASH & CASH EQUIVALENTS	555,628.28
INVESTMENTS		
	TOTAL INVESTMENTS	0.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	24,382.00
13100	A/R -TNA	9,106.00
13200	A/R OTHERS	11,664.00
	TOTAL ACCOUNTS RECEIVABLE	45,152.00
PREPAIDS		
14000	PREPAIDS	1,572.88
	TOTAL PREPAIDS	1,572.88
	TOTAL CURRENT ASSETS	602,353.16
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	109,897.64
15100	ACCUMULATED DEPRECIATION	(99,465.05)
	TOTAL PROPERTY AND EQUIPMENT	10,432.59
	TOTAL ASSETS	\$ 612,785.75

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 40,164.91
21000	A/P-OTHER	1,066.45
21500	ACCRUED EXPENSES	41,163.64
21600	VOIDED CHECKS	807.86
	TOTAL CURRENT LIABILITIES	83,202.86
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	100,000.00
30500	UNDESIGNATED	498,610.71
30600	TRANSFERS-BOD DESIGNATED	(70,000.00)
	NET INCOME OF <LOSS> TO DATE	972.18
	TOTAL NET ASSETS	529,582.89
	TOTAL LIABILITIES & NET ASSETS	\$ 612,785.75

UNAUDITED

September 16, 2014

TNF - TPAPN
Income Statement
For the Two Months Ending August 31, 2014

DRAFT

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
INCOME					
40200 BOARD OF NURSING	\$ 24,382.00	\$ 72,799.00	\$ 111,684.00	\$ 145,598.00	(33,914.00)
40500 UNREALIZED GAINS/(LOS)	0.00	0.00	(1,607.83)	0.00	(1,607.83)
40600 INTEREST	0.03	625.00	0.03	1,250.00	(1,249.97)
40800 DIVIDENDS/CAPITAL GAI	691.47	0.00	808.30	0.00	808.30
41000 SPONSORS/DONATIONS	0.00	333.33	0.00	666.66	(666.66)
41100 THIRD PARTY - SPONSOR	0.00	166.67	0.00	333.34	(333.34)
41200 RN - BD ORDER	5,000.00	4,166.67	15,000.00	8,333.34	6,666.66
41300 PARTICIPENT LAB FEES	11,172.00	10,833.33	22,200.00	21,666.66	533.34
41400 RN - MI	1,820.00	666.67	2,860.00	1,333.34	1,526.66
41500 LVN - BD ORDER	350.00	1,333.33	1,400.00	2,666.66	(1,266.66)
41700 LVN - MI	65.00	83.33	780.00	166.66	613.34
42000 INTERIM MONITORING	0.00	1,166.67	0.00	2,333.34	(2,333.34)
42500 WORKSHOPS - INCOME	565.00	250.00	565.00	500.00	65.00
42800 TREATMENT PROV W/S	0.00	166.67	0.00	333.34	(333.34)
42900 EXHIBITS	0.00	250.00	0.00	500.00	(500.00)
Total Regular Program	44,045.50	92,840.67	153,689.50	185,681.34	(31,991.84)
45000 EEP - LAB FEES	492.00	666.67	876.00	1,333.34	(457.34)
45100 EEP - INITIAL FEE	1,000.00	500.00	1,250.00	1,000.00	250.00
Total EEP	1,492.00	1,166.67	2,126.00	2,333.34	(207.34)
Total Income	45,537.50	94,007.34	155,815.50	188,014.68	(32,199.18)
EXPENSES					
Staffing/Consultants Expenses					
50500 COMPENSATION	52,470.87	57,150.00	108,949.15	114,300.00	(5,350.85)
50800 HLTH/LIFE INSURANCE	3,450.58	3,333.33	6,477.84	6,666.66	(188.82)
50900 W C INSURANCE	0.00	166.67	0.00	333.34	(333.34)
51000 DENTAL/VISION INS	154.46	360.00	352.06	720.00	(367.94)
51500 PAYROLL TAXES	3,954.05	4,660.00	8,220.77	9,320.00	(1,099.23)
51700 401K	2,091.00	3,480.00	5,262.08	6,960.00	(1,697.92)
52000 STAFF DEVELOPMENT	0.00	583.33	880.46	1,166.66	(286.20)
52500 STAFF TRAV/EXP	924.54	416.67	1,819.08	833.34	985.74
54500 LEGAL EXPENSES/CONSU	0.00	833.33	0.00	1,666.66	(1,666.66)
56200 REIMB FOR STAFF TIME	4,000.00	4,166.67	8,000.00	8,333.34	(333.34)
Total Staffing/Consultants	67,045.50	75,150.00	139,961.44	150,300.00	(10,338.56)
Administrative Expenses					
56000 OFFICE SPACE	3,778.04	4,333.33	7,556.08	8,666.66	(1,110.58)
56400 FINANCIAL AUDIT	0.00	291.67	0.00	583.34	(583.34)
56800 TELEPHONE	558.33	1,708.33	1,127.46	3,416.66	(2,289.20)
56900 EQUIP- LEASE	215.00	250.00	430.00	500.00	(70.00)
57000 POSTAGE	486.57	500.00	1,071.25	1,000.00	71.25
57100 SHIPPING/DELIVERY/	0.00	8.33	0.00	16.66	(16.66)
57200 DUPLICATING	247.04	541.67	705.52	1,083.34	(377.82)
57300 BANK CHARGES	10.69	37.50	25.58	75.00	(49.42)
57400 SUPPLIES	50.00	250.00	166.27	500.00	(333.73)
57500 EQUIP/SW/FURNITURE	182.18	177.92	529.69	355.84	173.85
57600 DEPRECIATION	437.58	416.67	875.16	833.34	41.82

Unaudited

September 16, 2014

TNF - TPAPN
Income Statement
For the Two Months Ending August 31, 2014

DRAFT

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57700 INFORMATION TECHNLO	261.91	250.00	379.91	500.00	(120.09)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	33.34	(33.34)
57900 DOCUMENT MANAGEME	42.00	25.00	84.00	50.00	34.00
58100 INSUR/LEGAL DEFENSE	0.00	375.00	0.00	750.00	(750.00)
58600 RESOURCE LIBRARY	0.00	41.67	0.00	83.34	(83.34)
59600 COMMITTEES & BOARDS	0.00	583.33	0.00	1,166.66	(1,166.66)
Total Administrative	6,269.34	9,807.09	12,950.92	19,614.18	(6,663.26)
Participants/Advocants					
60400 ADVOCATES - EXPENSES	0.00	250.00	0.00	500.00	(500.00)
60600 FALL W/S- ADVOCATES	0.00	1,041.67	0.00	2,083.34	(2,083.34)
61000 SPRING W/S	0.00	1,041.67	0.00	2,083.34	(2,083.34)
62400 PROGRAM MATERIALS	0.00	583.33	1,891.06	1,166.66	724.40
Total Participants/Advocates	0.00	2,916.67	1,891.06	5,833.34	(3,942.28)
Education					
63600 TREATMENT PROV W/S	0.00	83.33	0.00	166.66	(166.66)
63800 WORKSHOPS-EXPENSES	19.95	250.00	39.90	500.00	(460.10)
64900 EDUCATIONAL MATERIA	0.00	416.67	0.00	833.34	(833.34)
65500 CONSULTANTS	0.00	50.00	0.00	100.00	(100.00)
66000 SUPPORT GROUP FACILIT	0.00	250.00	0.00	500.00	(500.00)
68400 EDUC-MATERIALS/BROC	0.00	416.67	0.00	833.34	(833.34)
68800 EXHIBIT FEES	0.00	83.33	0.00	166.66	(166.66)
Total Education	19.95	1,550.00	39.90	3,100.00	(3,060.10)
Total Expenses	73,334.79	89,423.76	154,843.32	178,847.52	(24,004.20)
Net Income or Loss	\$ (27,797.29)	\$ 4,583.58	\$ 972.18	\$ 9,167.16	(8,194.98)

Unaudited